

**MINUTES OF MEETING
INDIAN HILL VILLAGE COUNCIL
December 16, 2019**

A meeting of the Indian Hill Village Council was held on December 16, 2019 at 6:30 p.m. The meeting was held in the Council Chamber of the Village Administration building.

Officials present: Mrs. Melissa S. Cowan, Mayor
 Mr. Donald C. McGraw, Vice-Mayor
 Mr. Richard J. Hidy, Council member
 Mr. Stephen H. Krehbiel, Council member
 Mr. Shayne O Manning, Council member
 Mrs. Monique A. Sewell, Council member

Official on Phone: Mrs. Elizabeth C. Isphording, Council member

 Ms. Dina C. Minneci, City Manager
 Mr. Scott D. Phillips, City Solicitor
 Mr. Paul C. Riordan, Clerk/Comptroller

Visitor's Present: Mr. Jason Adkins, 6525 Drake Road
 Mr. Jon West, 6525 Drake Road

PLEDGE OF ALLEGIANCE: Council opened the meeting with the Pledge of Allegiance.

MINUTES: The minutes of the regular meeting of November 18, 2019 had previously been distributed to each Council member. Council member McGraw made a motion to accept the minutes, which was seconded by Council member Hidy and was approved 6 -0.

ORGANIZATIONAL MINUTES: The minutes of the Organizational meeting of December 2, 2019 had previously been distributed to each Council member. Council member McGraw made a motion to accept the minutes, which was seconded by Council member Krehbiel and was approved 6-0.

CITIZEN PARTICIPATION: City Manager Minneci explained that back in May 2019 tornadoes hit the area around Dayton, Ohio. Beavercreek was one of the cities that incurred substantial damage and they reached out for assistance from other cities. The Village of Indian Hill provided assistance to Beavercreek as they had provided assistance in previous emergency situations with services provided to places like Moscow, Ohio. She said that the administration from Beavercreek is visiting the cities which helped out during the crisis and presenting them with a Proclamation of Appreciation. Beavercreek presented the Proclamation to the Service department and it was accepted by Mr. Jason Adkins. The proclamation was presented to each of the Council members along with the Memorial Coin which was provided by Beavercreek. Mayor Cowan asked Mr. Adkins to express to the Service department employees Council's appreciation and thanks for all the work they put into helping the City of Beavercreek.

FINANCE COMMITTEE REPORT: Council member Sewell directed Council's attention to a memo titled, "*Finance Committee*". She reported that the Finance committee met on December 6, 2019 to review several items in advance of the Council meeting.

Council member Sewell also directed Council's attention to the November financial statements which were included in the Council packet. Council member Sewell presented the following financial highlights:

- a. **Income Tax Receipts:** The Village received \$76,887, which was approximately \$3,500 more than received in November 2018. Year-to-date cash receipts are 108% of budget.
- b. **Operating Disbursements:** Variances were due to timing of invoices and a significant salt purchase in 2019 that occurred in a different month in 2018.
- c. **CIRF:** Disbursements totaled \$104,483. This relates to street repair equipment and contractual services.
- d. **Water Works Receipts:** Water usage receipts were \$435,462 which was approximately \$146,000 more than November 2018 receipts. This overage is a result of the increase in the water rates plus dry weather in late summer.
- e. **Water Works Disbursements:** Total operating disbursements of \$379,348 was approximately \$30,000 more than November 2018. This is due to timing of payments and increased water production during the dry periods in the later summer months.
- f. **Water Works CIRF:** Total expenditures equated to \$240,115. This relates to bond payments and water main engineering.
- g. **Long Term Debt:** The second principal and interest payments were made in November.
- h. **Cash and Investments:** Total month-end cash and investments were \$28,819,938. Month-to-month and year-to-year changes are due to normal operations.
- i. **Rowe Funds:** The market value as of November 30th was \$4,127,079. Year-to-date change in fund balance was a positive \$88,639.
- j. **Green Areas Funds:** The market value as of November 30th was \$3,176,596. The unrecognized gain was \$1,813,688. Total monthly earnings equated to \$255 with monthly expenses totaling \$4,179.

The financial statements for November 2019 had previously been distributed to each Council member. There being no exceptions noted, the financial statements were accepted as issued.

Council member Sewell reported that Mr. Aaron presented the updated website that went live over Thanksgiving weekend. A Bulletin article and e-mail blast will announce the new website to the residents. The new site is more streamlined, easier to navigate and presents a cleaner appearance.

Council member Sewell reported that the Finance committee reviewed a list of capital improvement project change orders that will carryover from year-end 2019 into budget year 2020. The General Fund carryovers equate to approximately \$1,200,000, the Water Works Fund equates to approximately \$276,000 and the State Highway Fund equates to approximately \$229,000.

Council member Sewell reported that the Finance committee reviewed the 2020 Appropriation Ordinance which highlights total expenditures for each fund. The following significant changes have been made since November's Public Hearing:

- a. Refund expenses increased for 2019 year-end and for budget year 2020 by \$50,000 due to unanticipated high refunds in November and expectations for December.
- b. The Unclaimed Money Fund that was created earlier this year was added to the budget with appropriations of \$38,000.

Council member Sewell reported that the Finance committee reviewed an additional Appropriation Ordinance to ensure compliance with State and County Auditor budget requirements. The Ordinance recommends the following increase:

- a. General Retirement Reserve Fund – increase of \$55,000. This is due to an unexpected retirement in 2019.

Council member Sewell said that the Finance committee recommends emergency passage of the additional Appropriation Ordinance.

Council member Sewell said that the Finance committee recommends emergency passage of the 2020 Appropriation Ordinance and the Ordinance amending Ordinance 08-18.

Upon motion by Council member Sewell, seconded by Council member McGraw, the rules were suspended by roll call vote 6-0 for the following appropriation Ordinances.

AN ORDINANCE MAKING APPROPRIATIONS FOR THE EXPENSES OF THE CITY OF THE VILLAGE OF INDIAN HILL FOR THE FISCAL YEAR 2020 AND DECLARING AN EMERGENCY was presented and read.

Upon motion by Council member Sewell, seconded by Council member Krehbiel, the Ordinance was passed by roll call vote 6-0. Mayor Cowan declared Ordinance **13-19** enacted.

AN ORDINANCE AMENDING ORDINANCE 08-18 AND MAKING APPROPRIATIONS FOR THE EXPENSES OF THE CITY OF THE VILLAGE OF INDIAN HILL, OHIO FOR THE FISCAL YEAR 2019, AND DECLARING AN EMERGENCY was presented and read.

Upon motion by Council member Sewell, seconded by Council member Krehbiel, the Ordinance was passed by roll call vote 6-0. Mayor Cowan declared Ordinance **14-19** enacted.

Council member Sewell reported that the Finance committee reviewed a combined Ordinance related to salary and benefits for all Village employees. In previous years, this Ordinance was split into three separate Ordinances. However, in order to streamline the process, reduce repetitiveness and ensure accuracy, the Ordinances were combined into one beginning this

year. The Ordinance defines the minimum and maximum pay ranges for all positions within the Village in addition to vacation, longevity, sick time and other benefits. Mrs. Chaney highlighted clarification, compliance and consistency changes that are being requested. The Finance committee agrees to recommend emergency passage of the Compensation and Benefits Ordinance.

AN ORDINANCE TO ESTABLISH RATES OF COMPENSATION AND BENEFITS FOR CERTAIN EMPLOYEES OF THE CITY OF THE VILLAGE OF INDIAN HILL, OHIO AND REPEALING ORDINANCES 12-18, 07-19, 10-19 AND DELETE SECTIONS OF 34.10 THROUGH 34.22 AND SECTIONS 35.10 THROUGH 35.19 OF THE CITY OF THE VILLAGE OF INDIAN HILL CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY was presented and read.

Mayor Cowan explained that Mrs. Chaney did a tremendous job of combining three pay Ordinances into one pay Ordinance.

Upon motion by Council member Sewell, seconded by Council member Krehbiel, the Ordinance was passed by roll call vote 6-0. Mayor Cowan declared Ordinance **15-19** enacted.

Council member Sewell reported that Mr. Adkins provided background and support for the recommendation to re-establish the Assistant Public Works/Water Works Superintendent position. The position was created in 2004. Over the years, it changed; but in 2012, it was eliminated. However, over the next few years, the Public Works/Water Works department will be losing long time personnel due to retirement. The re-establishment of this position will assist greatly in succession planning and provide a training and empowerment opportunity for a current Foreman to become more involved in leadership responsibilities, including budget preparation and management, water distribution and personnel management. In addition, the Foremen being considered for the position has taken on some leadership opportunities already over the past few years. After discussion, the Finance committee agrees to recommend emergency passage of the Assistant Public Works/Water Works Superintendent position.

AN ORDINANCE AUTHORIZING THE EMPLOYMENT OF AN ASSISTANT SUPERINTENDENT OF THE PUBLIC WORKS/WATER WORKS DEPARTMENT AND DESIGNATING THE POSITION EXEMPT FROM THE PROVISIONS OF THE MERIT SYSTEM ORDINANCE OF 1970, AND DECLARING AN EMERGENCY was presented and read.

Mayor Cowan explained that this is not adding an additional person but just a new position.

Upon motion by Council member Sewell, seconded by Council member McGraw, the Ordinance was passed by roll vote 6-0. Mayor Cowan declared Ordinance **16-19** enacted.

Council returned to regular session.

Council member Sewell reported that the Finance committee continued its discussions from last month regarding the determination of the income tax rate for the upcoming year. She said that the Finance committee felt that the current 0.525% income tax rate should be maintained through 2020 (2019 tax year) to ensure strong projected reserves for future budget years and to maintain a stable CIRF ten-year plan. However, the Finance committee emphasized the income tax rate is reviewed annually and can be reduced or increased each year based on revised fund balance projections. She said that the Finance committee recommends a second reading of the Ordinance establishing Chapter 93 of the Village's Code of Ordinances to reflect a 0.525% income tax rate for tax years 2019 and 2020 in addition to agreeing to recommend emergency passage in order for it to become effective January 1, 2020.

AN ORDINANCE AMENDING CHAPTER 93 OF THE CODE OF ORDINANCES BY ADOPTING THE CURRENT DEFINITION OF ADJUSTED GROSS INCOME IN SECTION 5747.01 OF THE OHIO REVISED CODE, AND BY SETTING THE RATE OF 0.525% PROVIDED IN SECTION 93A-03 FOR THE TAX YEARS 2019 AND 2020 AND DECLARING AN EMERGENCY was presented and read.

Upon motion by Council member Sewell, seconded by Council member McGraw, the rules were suspended by roll call vote 6-0.

Upon motion by Council member Sewell, seconded by Council member McGraw, the Ordinance was passed by roll call vote 6-0. Mayor Cowan declared Ordinance **17-19** enacted.

Council member Sewell reported that the Finance committee discussed and recommends a Resolution requesting advance tax payments from the County Auditor. This Resolution allows the Village to receive estimated real estate revenues in advance of the semi-annual payments. This Resolution is done on an annual basis to ensure the County Auditor forwards any tax distributions due the Village in a timely manner.

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES was presented and read.

Upon motion by Council member Sewell, seconded by Council member McGraw, the Resolution was passed by voice vote 6-0. Mayor Cowan declared Resolution **28-19** adopted.

Council member Sewell reported that the Finance committee reviewed a Resolution to accept the Madeira & Indian Hill Joint Fire District appropriations for 2020. This Resolution is required by the Joint Fire District contract. It is passed by both Madeira and Indian Hill to verify the Fire District's current year budget and permit monthly disbursements to the joint fire district based on a 50/50 contribution from both cities. For 2020, both Indian Hill and Madeira will pay up to \$1,962,700, which may be reduced by contributions from the Fire Company, interest income

and Emergency Medical Services (EMS) billing credits received during 2020. She said that the Finance committee recommends passage of the Resolution.

A RESOLUTION ACCEPTING THE 2020 APPROPRIATIONS FOR THE MADEIRA AND INDIAN HILL JOINT FIRE DISTRICT
was presented and read.

Upon motion by Council member Sewell, seconded by Council member McGraw, the Resolution was passed by voice vote 6-0. Mayor Cowan declared Resolution **29-19** adopted.

LAW COMMITTEE REPORT: Council member Hidy directed Council's attention to a memo titled, "*Law Committee*". He reported that the Law committee met on December 5, 2019 to review several items in advance of the Council meeting.

Council member Hidy reported that the Law committee convened into Executive Session for the purpose of discussing the October legal activity report that included discussions on property sale and/or acquisition as well as pending litigation.

Council member Hidy reported that the Law committee reviewed a Resolution to authorize the sale by Internet auction of personal property owned by the Village, as specified in Ohio Revised Code §721.15 (D), which is not needed for public use, or is obsolete or unfit for the use for which it was acquired. Each calendar year Council should adopt a Resolution expressing its intent to sell personal property by Internet auctions. Since 2013, the Village has contracted with Hamilton County to conduct Internet auctions on the Village's behalf. In 2019, the Village acquired approximately \$40,000 in revenues from auctioned or traded in items. There were approximately 15 items sold. The general terms and conditions of the Internet auctions are defined in the contract with Hamilton County and are held on a continuous basis throughout the calendar year as the Village has property to be sold. Council member Hidy said that the Law committee recommends approval of the Resolution.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HAMILTON COUNTY AND EXPRESSING THE INTENT OF THE CITY OF THE VILLAGE OF INDIAN HILL TO CONDUCT INTERNET AUCTIONS FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY EFFECTIVE JANUARY 1, 2020 UNTIL DECEMBER 31, 2022 was presented and read.

Upon motion by Council member Hidy, seconded by Council member McGraw, the Resolution was passed by voice vote 6-0. Mayor Cowan declared Resolution **30-19** adopted.

Council member Hidy reported that the Law committee reviewed a Resolution to reappoint Mr. Kim Burke to the Personnel Advisory & Appeals Board. His current term expires on December 31, 2019. His new six year term will last until December 31, 2025. He said that the Law committee recommends approval of Mr. Burke's reappointment.

A RESOLUTION APPROVING THE REAPPOINTMENT OF MR. KIM BURKE TO THE CITY OF THE VILLAGE OF INDIAN HILL PERSONNEL ADVISORY AND APPEALS BOARD was presented and read.

Upon motion by Council member Hidy, seconded by Council member McGraw, the Resolution was passed by voice vote 6-0. Mayor Cowan declared Resolution **31-19** adopted.

BUILDINGS & GROUNDS COMMITTEE REPORT: Mayor Cowan directed Council's attention to a memo titled, "*Buildings and Grounds Committee*". She reported that the Buildings and Grounds committee met on December 12, 2019 to review several items in advance of the Council meeting.

Mayor Cowan reported that Mr. Adkins presented the departmental activity report, a copy of which is included in the Council packet. Mayor Cowan highlighted that the Public Works department installed 3,200 daffodil bulbs at Kugler Mill Pine Field and cleared honeysuckle at Towhee Lane.

Mayor Cowan reported that Mr. West and Mrs. Wade-Dorman distributed the project management report, a copy of which is included in the Council packet. Mayor Cowan reported that the Green Area Advisory committee held a Bird Walk at Grand Valley where more than 30 people attended.

Mayor Cowan reported that the Rowe Arboretum had decorative aluminum fencing installed adjacent to the new entry gate and soil sampling was completed at Livingston Lodge for the replacement of the septic system.

Mayor Cowan reported that construction continues on the playground at Camp Dennison.

Mayor Cowan reported that the Buildings and Grounds committee reviewed a request to place a new bench at Rheinstrom Park. The bench is being donated by Ms. Diane Babcock through the "Reforest the Hill" program. Ms. Babcock also donated a "grove" to the "Reforest the Hill" campaign that was planted at Rheinstrom Park. The donation is being made in memory of Dr. Alan Schwemlien, a long-time resident of the Village. The bench will be made of thermoplastic coated steel which will last 40+ years and be maintenance free. The bench would be placed on a concrete pad adjacent to the walking path. She said that the Buildings and Grounds committee was supportive of the bench donation. Mayor Cowan thanked Ms. Diane Babcock for her generous donation.

PUBLIC WORKS COMMITTEE REPORT: Council member Krehbiel directed Council's attention to a memo titled, "*Public Works Committee*". He reported that the Public Works committee met on December 10, 2019 to review several items in advance of the Council meeting.

Council member Krehbiel reported that Mr. Adkins presented the departmental activity report, a copy of which is included in the Council packet. Staff trimmed honeysuckle and cleared

trees from the right-of-way in several locations. Staff also performed drainage improvements on Algonquin Drive and Graves Road. The holiday scene was assembled and a wooden street sign post was replaced at Miralake/Wyman Lane intersection.

Council member Krehbiel reported that the 2019-2020 snow season has begun. Thus far, there have been two snow events with a total accumulation of two inches with 66.84 tons of salt being used. This compares to five snow events with 1.75 inches of snow and 232 tons of salt used this time last year.

Council member Krehbiel reported that Mrs. Wade-Dorman distributed the project management report, a copy of which is included in the Council packet. Summaries for upcoming infrastructure projects are as follows:

- a. **Remington Road (SR126) Culvert Replacement** – The project has been completed, and the road has been opened. The only remaining item is to install the raised pavement markings which will be completed under maintained traffic.
- b. **Shawnee Run Road Landslide** – The project has been completed, and the road has been opened.
- c. **Various Landslide Projects (Muchmore, Hopewell, Loveland-Madeira, Demar Roads)** – The Muchmore project will be delayed until January due to a delay in material deliveries. Loveland-Madeira Slide #1 began in December with a 30 day road closure in order to complete the stabilization between Kugler Mill and Camargo Road.
- d. **Keller Road Bridge** – The bridge structural box beams were delivered and installed. Work continues in preparation of pouring the bridge deck.
- e. **Bike Path Bridge (over Shawnee Run Road)** – ODOT never contacted the Village during the closure of Shawnee Run Road to coordinate its project of completing concrete repairs on the bridge. At this time, the Village does not know when ODOT anticipates commencing the project.
- f. **Blome Road Bridge** – The County performed a structural type study to evaluate several approaches. The preferred structure is to install a 104’ single span adjacent box beam bridge on semi-integral abutments founded on drilled shafts.
- g. **Drake Road Turnaround Improvements** – All work has been completed. Landscaping restoration has been completed as well.

Council member Krehbiel said that as previously reported in the Council meeting, the Public Works committee reviewed the background and support for the recommendation to re-establish the Assistant Public Works/Water Works Superintendent position.

Council member Krehbiel reported that staff reminded Council about the infrastructure tour which was well-attended on December 13th. He said that everyone convened into Council Chambers to commence a formal public meeting and then went on the tour which was led by Mrs. Wade-Dorman and Mr. Adkins.

Council member Krehbiel reported that Mr. Adkins presented the Proclamation of Appreciation that the Public Works department received from the City of Beavercreek. Beavercreek's City Manager and Public Works Administrator visited the department to personally thank them for volunteering Village time and resources in helping with their city's clean-up efforts after the May 27, 2019 tornado. In addition to the Proclamation, the Beavercreek officials presented collaborative coins that were given to all Public Works employees and will be distributed to all Council members. The quote on the coin is "Neighbors Helping Neighbors".

WATER WORKS REPORT: Council member Ispording directed Council's attention to a memo titled, "*Water Works and Deregulation Committee*". She reported that the Water Works committee met on December 12, 2019 to review several items in advance of the Council meeting.

Council member Ispording reported that Mr. Adkins presented the departmental activity report, a copy of which is included in the Council packet. Staff repaired four main breaks totaling 71 for this year. Staff also inspected pressure reducer valves and performed a water inspection at 8835 Old Indian Hill Road. Plant Operators responded to 260 service calls and rebuilt the zinc chemical plant due to a build-up of fluoride. After the first of the year, Mr. Adkins will set up a tour of the water plant for Council members.

Council member Ispording reported that Mrs. Wade-Dorman distributed the project management report, a copy of which is included in the Council packet. She reported that the Shillito Water Main Replacement project is complete and staff is setting up meetings with adjacent property owners to acquire signatures for the vacation/dedication plat that will be recommended for Council to approve in a future Council meeting. She also reported that the Water Treatment Plant Brine Storage Tank Replacement project awaits the arrival of the storage tanks. Once the tanks are delivered, the project is expected to be completed in two weeks.

Council member Ispording reported that the Water Works committee received an update on Madeira's water service study which compares Greater Cincinnati Water Works costs to Indian Hill costs. In its study, Madeira found that although Cincinnati's rate may be lower than Indian Hill's, Cincinnati also would require adding a flat monthly fee to every resident and business invoices in order to accommodate taking over the responsibility of Madeira's water infrastructure. In addition, Madeira considered the effective service response time that Indian Hill always has provided for so many years as well as the quality of the water. However, Madeira is needing to implement \$4,000,000 in water main repairs immediately over the next two years. These improvements will mandate an increase in the surcharge added to Madeira resident invoices to cover debt issuance. Currently, Madeira is evaluating various bond options to determine the new surcharge. In addition, Indian Hill and Madeira are discussing having the Village, rather than Cincinnati, taking ownership of the water mains as they are replaced over the years. Mr. Adkins is working on an analysis to determine what the needed surcharge for Madeira residents would be in order for the Village to cover the addition of newly replaced water mains to its inventory. The cities are meeting in early January to discuss the two new rates and to commence a reevaluation of the current contract between the two cities for water service.

Council member Isphording reported that staff has received information from Hamilton County that the Metropolitan Sewer District will be recommending a 1% increase in sewer rates by the end of the year. If approved, the rate would go into effect in early January. Council member Isphording said that staff will work with various sources to make residents aware of this change.

Council member Isphording reported that Mr. Adkins provided the Water Works committee with background on a water main repair that took place on Old Indian Hill Road.

SAFETY COMMITTEE REPORT: Council member McGraw directed Council's attention to a memo titled, "*Safety Committee*". He reported that the Safety committee met on December 5, 2019 to review several items in advance of the Council meeting.

Council member McGraw reported that Chief Oughterson distributed the November Fire/EMS activity report, a copy of which is included in the Council packet. Chief Oughterson highlighted to the Safety committee that the cause of the Madeira three alarm fire that occurred in October was a faulty ballast. He also discussed a fire in a Given Road home which was located in a crawl space at the front of the home. Damage was limited due to the early detection by the resident and quick water application by the fire crews.

Council member McGraw reported that Chief Oughterson provided an update on the department's annual fall fire hydrant maintenance process that has been completed. The Safety committee asked about private fire hydrant inspections. Each year, a letter is sent to private hydrant owners reminding them of the need for annual inspections. The District does offer to be the inspector. Mayor Cowan suggested that an article be placed in the Bulletin to remind residents of the need for private hydrants to be inspected on a routine basis.

Council member McGraw reported that Chief Oughterson provided the timeline for the career hiring process in 2020. The announcement was posted on December 2nd and position appointments are anticipated by March 31, 2020.

Council member McGraw reported that Chief Oughterson indicated that the District's health insurance premiums for 2020 were decreased by 20%.

Council member McGraw reported that Colonel Schlie presented the November Rangers report, a copy of which is included in the Council packet. The activity included fraud, general information and juvenile cases.

Council member McGraw reported that Colonel Schlie indicated that the department has finished its annual self-defense and use of force training. He also provided information on two retirements that will occur in 2020 – one Assistant Chief/Captain and one Patrolman. This will require a one year extension of the civil service list.

Council member McGraw reported that the Safety committee reviewed the District's recommended changes (subsequent to the changes made by both cities) to the expiring agreement

amongst the District, Madeira and Indian Hill for fire and emergency services. The current contract expires on December 31, 2019. Both Madeira and Indian Hill feel comfortable recommending the changes to their respective boards. The District was going to work on scheduling a meeting of the District Executive Board prior to year-end in order to avoid having to extend the contract. He said that subsequent to the Safety committee meeting, the following was discussed:

- a. The District Executive Board scheduled a meeting on December 17th to approve the contract
- b. Madeira held its Council meeting, but only passed a Resolution to extend the agreement until January 31, 2020
- c. In talking with Chief Oughterson, the District's Executive Board still plans on meeting on December 17th to pass the contract as presented

Council member McGraw said that in order to keep the approval process moving efficiently, an Ordinance, which includes both the request for extension through January 31, 2020 and then allowing the new contract to be approved by the City Manager upon receiving legislative approvals from Madeira and the District, was sent to the Safety committee, who approved it for recommendation. By including both elements in the Ordinance, this ensures no lapse in coverage for the contract after December 31st. He said that the Safety committee recommends passage of the revised Ordinance in Emergency Session.

AN ORDINANCE AMENDING ORDINANCE NO. 13-14 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXTENSION TO THE CONTRACT WITH THE CITY OF MADEIRA ("MADEIRA") AND THE MADEIRA & INDIAN HILL JOINT FIRE DISTRICT ("THE DISTRICT"), AND AUTHORIZING THE CITY MANAGER TO ENTER INTO SAID AGREEMENT UPON APPROVAL BY BOTH MADEIRA AND THE DISTRICT, AND DECLARING AN EMERGENCY was presented and read.

Upon motion by Council member McGraw, seconded by Council member Krehbiel, the rules were suspended by roll call vote 6-0.

Upon motion by Council member McGraw, seconded by Council member Krehbiel, the Ordinance was passed by roll call vote 6-0. Mayor Cowan declared Ordinance **18-19** enacted.

PLANNING COMMISSION REPORT: Council member Manning directed Council's attention to a memo titled, "*Planning Commission*". He reported that the Planning Commission met on November 19, 2019 and approved the following:

- a. A request for variance to the front, side and rear yard setbacks to construct a second floor bedroom addition over the existing one story portion of the existing non-conforming home on a non-conforming lot. The property is located at 8155 Shawnee Run Road.

- b. A request for a variance to maintain the existing non-conforming setback between the principal structure and accessory structure to allow for the construction of a covered porch addition and reconfiguration of the existing deck. The property is located at 7445 Old Hickory Lane.
- c. A request for a variance to the front yard setback to construct a second floor addition over the existing one story portion of the existing non-conforming home on a non-conforming lot. The property is located at 8220 Shawnee Run Road.

Council member Manning said that in addition to the approved variances, Chief Oughterson discussed the demolition with the Commission of the former Fire Chief's home located next to the fire station.

CITY MANAGER'S REPORT: Ms. Minneci reported the following in her City Manager's report:

- a. Administrative offices closed for Christmas - December 24-25, 2019
- b. Administrative offices closed for New Year's Day – January 1, 2020
- c. 2020 Council Goal Meeting – January 13, 2020 at 7:30 a.m.
- d. New Resident Party – April 19, 2020 at 4:00 p.m. – 6:00 p.m.

Council member McGraw made a motion for Council to enter into Executive Session along with Mr. Scott Phillips and Mr. Jon West for purpose of discussing property acquisition and/or sale of property, including real, personal, tangible and pending litigation. The motion was seconded by Council member Hidy and was carried roll call vote 6-0.

Council returned from Executive Session, there being no further business to come before Council, Mayor Cowan declared the meeting adjourned.

Respectfully submitted,

Melissa S. Cowan, Mayor

ATTEST:

Paul C. Riordan, Clerk