


HOW TO REGISTER YOUR ACCOUNT



Sign In Register Contact Us

Pay or View Bills

Pay online with One Time Pay, no registration required.

[Pay Now](#)

Create an account to be able to use extended features.

[Register Now](#)

The Village of Indian Hill is excited to offer residents an easy and convenient method to view and pay their water use bills online.

****Important** You need to have an active bill within our system in order to create an account. If you do not have an active bill, please wait until we send you your latest bill.**

All **Credit Card Transactions** are subject to a flat service fee of **\$4.95**.

There is **no charge** for **electronic checks (ACH/EFT)** which is a payment option that utilizes your checking account and routing number.

Contact Information:
For **Water Works**
Questions: (513) 561-6679
For **Non-Water Works**
Questions: (513) 561-6500
For **Indian Hill Mayor's Court** Questions (513) 561-7000

There is a cap on all credit card transactions of \$275. If you have a bill over this amount, please use the ACH/EFT (electronic checks using your account and routing number) payment method for your transaction which has no cap. *****This includes AutoPay and Scheduled Payments.*****

*****Important** You need to have an active bill within our system in order to create an account. If you do***

Choose to either make a One Time Payment, Register your Account or Sign in to your account.

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Please Locate Your Account

Utility

Search our files for your invoices using the fields below. Required fields are marked with a *.

[Need help finding your invoice?](#)

****Important**** You need to have an active bill within our system in order to create an account. If you do not have an active bill, please wait until we send you your latest bill.

Account Number W/ Dashes *

Service Address - Only # & name, not St-Ave-Dr-Ln *

Secure Code *

XSFEB8  

 **Search Invoices**

You will need to enter your account WITH THE DASHES (ex: 123-12345-99)

Enter your street address (numbers and name), but DO NOT put St, Ln, Dr. etc.

Helpful Hint: When entering your street name, try just putting in the first few letters of the name of your street. Ex if you address is 6525 Drake, type 6525 Dra

Enter the Secure Code – it is the jumble of letters and/or numbers below the box where you enter the code. This code is not case sensitive.

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Search Results

Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.

Select	Bill #	Account #	Owner	Due Date	Bill Total	Balance Due	
<input type="checkbox"/>	10152018-UB-1060880000-N	106-08800-00	VILLAGE OF INDIAN HILL	11/10/2018		\$0.00	View Invoice Related Invoices Remind Me
<input type="checkbox"/>	08162018-UB-1060880000-N	106-08800-00	VILLAGE OF INDIAN HILL	8/10/2018	\$0.00	\$0.00	View Invoice Related Invoices Remind Me

[+ Add selected invoices to your cart](#)

[Register Selected Invoices](#)

The results of your account number and address will populate. You MUST select by clicking on one of the boxes that is highlighted in yellow above. Once you click on that box, you will be able to add the invoice to your cart and click on Register Selected Invoices.

Your account number will automatically populate. You will need to fill in all the info that we have highlighted in yellow below – anything with a **red asterick* next to it** MUST have information filled in.

Special Note: The system will automatically try to sign you up for Paperless billing. If you do not want paperless billing, simply uncheck the box before hitting 'complete registration'.

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Register

Please fill out this form to complete your registration. All required fields are marked with a *.
[Click here for information on linking accounts together.](#)

*

Email Address *

Confirm Email Address *

Create Password *

Confirm Password *

Secure Code *



I would like to sign up for Paperless

I understand that at any time, I can print out my bill and/or decide to receive paper bills by editing my online profile. Please select the Invoice Types on the right you wish to go Paperless for.

Utility

In order to complete your enrollment, you must verify receipt of the Paperless Registration Information email which will be sent to your email address on record for each Invoice Type selected.

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account with full responsibility for decisions related to this account. [Click to view Terms and Conditions](#)

[Complete Registration >](#)

You will then see a page that looks like the one below. You see that this account has been set up for Autopay as well as Paperless billing. If you want to set either of those up, you can click the word EDIT and it will walk you through setting up any of those features at which point you will enter your banking or credit card information. You can choose to pay by credit card or by EFT (check through your bank account). If you choose to pay by credit card, **THERE IS A CAP OF \$275 per transaction and** a fee of \$4.95. There is **NO FEE** if you pay using your bank account.

If you choose to set up your account as AutoPay, Paperless or Pay by Text, you will get an email from Invoice Cloud and YOU MUST RESPOND TO IT IN ORDER TO ACTIVATE THAT FEATURE. If you do not reply to the email, the feature will not be active on your account.

Your Accounts at a glance

I want to...




[Pay my invoices >](#)

- [View my payment history >](#)
- [View my scheduled payment history >](#)
- [Manage my AutoPay settings >](#)
- [Manage my Paperless settings >](#)
- [Update my account information >](#)

[Recent Open Invoices >](#)

No history available

Services

	AutoPay	✓
	Paperless	✓
	Pay By Text	EDIT

[Recent Closed Invoices >](#)

Invoice Date	Account #
10/15/2018	108-12800-01
10/15/2018	106-08850-00
10/15/2018	106-08800-00