

**MINUTES OF MEETING
INDIAN HILL VILLAGE COUNCIL
August 26, 2019**

A meeting of the Indian Hill Village Council was held on August 26, 2019 at 6:30 p.m. The meeting was held in the Council Chamber of the Village Administration building.

Officials present:

- Mr. Mark D. Kuenning, Mayor
- Mrs. Melissa S. Cowan, Vice-Mayor
- Mr. John B. Armstrong, Council member
- Mr. Stephen H. Krehbiel, Council member
- Mr. Donald C. McGraw, Council member
- Mrs. Monique A. Sewell, Council member

- Ms. Dina C. Minneci, City Manager
- Mr. Paul C. Riordan, Clerk/Comptroller

Official on Phone: Mr. Abbot A. Thayer, Council member

Visitor's Present:

- Mr. Mike Aaron, 6525 Drake Road
- Mr. Jason Adkins, 6525 Drake Road
- Mrs. Jessica Chaney, 6525 Drake Road
- Mr. Scott Gully, 6525 Drake Road
- Chief Chuck Schlie, 6525 Drake Road
- Ms. Kathy Wade-Dorman, 6525 Drake Road
- Mr. Jon West, 6525 Drake Road

PLEDGE OF ALLEGIANCE: Council opened the meeting with the Pledge of Allegiance.

MINUTES: The minutes of the regular meeting of June 17, 2019 had previously been distributed to each Council member. Council member Cowan made a motion to accept the minutes, which was seconded by Council member McGraw and was approved, 6-0 with Council member Thayer abstaining.

SPECIAL MEETING MINUTES: The minutes of the special meeting of July 19, 2019 had previously been distributed to each Council member. Council member Cowan made a motion to accept the minutes, which was seconded by Council member McGraw and was approved, 6-0 with Council member Thayer abstaining.

2020 STRATEGIC PLANNING SESSION: Mayor Kuenning explained that Council was going to start a new practice of doing preliminary strategic planning while the budget is in the initial stages of being prepared. He said that Ms. Minneci had distributed to each Council member a summary of strategic planning items that have already started to be included in the budget planning sessions and some additional items for consideration. Mayor Kuenning then opened it up for Council's input into the strategic planning.

City Manager Minneci directed Council's attention to a memo titled, "*Strategic Planning Session*". She explained that the eight items summarized on the memo were planning issues that

have arisen during the normal operations of the Village and the planning process and they do not necessarily represent everything that needs to be planned for next year.

Council considered the strategic planning issues as follows:

1. Proactive approach to maintaining Green Areas - Urban Forestry. Ms. Minneci explained that the issue is will the Village be able to maintain the green areas in the natural state going forward after the issues with emerald ash borer-tree destruction over the last several years. Ms. Kathy Wade-Dorman explained that there should be a review of the forest to see how healthy it is and see if it can be maintained in the current manner. Through discussion, Council agreed to put a place-holder in the budget for a green areas study for 2020. The cost for the study will be determined during the budget process.
2. Addition of contingency line items and budget for landslide and culverts. Ms. Minneci explained that unplanned landslides and sinkholes in 2019 have pushed out planned landslide work into 2020. The landslide on Loveland-Madeira Road needs to be repaired this year. Also, immediate needs to fix some unplanned culvert problems which pushed off the major Given Road project planned for 2019 into 2020. The plan for 2020 would be to include a line item for Contingencies in the 2020 budget for Landslides and Culverts. Contingencies were in prior budgets; however, these were taken out during the economic downturn in 2008-2010. The Contingency line item budgets cannot be used to offset other budget line items. Council agreed to include in the budget process.
3. Future Bridle Trails
 - i) 2019 Master Plan includes \$1,800,000 to repair, upgrade and add trails. Cost does not include future maintenance.
 - ii) Apply for \$368,600 Grant from Nippert Foundation for first of five phases
 1. Find out in December where they are received – what to do if not
 - iii) 2019 Master Plan recommendation to add full-time position that concentrates solely on Bridle Trail maintenance. Council agreed it was too early to place an amount in the budget for the Bridle Trails improvements and a full-time position in the 2020 budget. More review and information needs to be considered during the budget process. It will also have to be collaborative effort with the Bridle Trail committee.
4. Rowe Arboretum – what is the funding approach?
 - a) Overall versus specific project campaign
 - b) Other approaches

Ms. Minneci explained that the Rowe Arboretum would have to raise \$2,700,000 to fund the total program for the Rowe Arboretum improvements. She said that it is much more difficult than originally anticipated to raise this amount from individual contributions or a capital campaign; therefore, consideration has been

given to possibly doing the work in steps and raising the money to fund each step during the future years. Council agreed to not put anything special in the 2020 budget for the Rowe Arboretum. They will continue to analyze and consider the issue during 2020.

5. Effects of The Meadows of Peterloon – 42 new homes over several years.
 - a. Possible additional staffing and equipment needs. Ms. Minneci explained that there is nothing pressing on this issue at the present; however, she would like Council to be considering these issues. Ms. Minneci explained the possible need for additional staffing and equipment to service these home sites which are located in northern Indian Hill which even makes it a little more difficult. She said that nothing is being included in the budget at this time and Council did not request that any amount be placed in the budget for 2020.

6. Redbirdhollow Trail – how far Village willing to commit
 - i. Village will initiate a study of the trail in 2020 to determine full range of infrastructure improvements needed. Ms. Minneci explained that there is an area on the Redbirdhollow trail that has deteriorated and is an unsafe situation. The goal this year is to put a plan together to address the issues. She explained that the cost for a study is being included in the 2020 budget. Planning for the trail is complicated in that parcels of the land are owned by the Village, the Redbirdhollow Association, private residents, and the Cincinnati Nature Conservatory.
 - ii. Ms. Minneci explained that a meeting was just held with the effective groups to explain to them that it is a priority for the Village. The effected parties were also informed that going forward that some help from them may be needed in the form of funding the repairs and creating right-of-ways and etc. Council agreed for the Village to take the lead and do a study of Redbirdhollow issues.

7. Acquisition of property for preservation – Ms. Minneci said that this item was included in strategic plan so that acquisitions could be considered for acquiring land to preserve the rural character of the Village. Council agreed an amount should not be included in the 2020 budget.

8. Traffic Study - Council member Armstrong requested that a traffic study be done because there are a number of residents that believe there are traffic issues in the Village and issues should be addressed, specifically safety issues. Mayor Kuenning said that the safety issue of the roads was discussed in the Safety committee meeting with Chief Schlie. He said that they also considered the effects of changing traffic patterns on one road and how it would affect the traffic patterns on

the other Indian Hill roads. Council member Armstrong said that it wouldn't be good if someone was injured or killed on those roads. Council requested that quotes be obtained for doing a traffic study and they will be considered for the 2020 budget.

9. Update on Website design and App development. How far does the Village want to enter into the world of social media? Mr. Aaron explained that the App development would be completed by the end of the year and that there is another review of the App and social media planned for the September Finance committee meeting. Mr. Aaron also explained the security system included in the Village systems to prevent hackers and other security breaches.

There are no other suggestions or requests from Council, Mayor Kuenning thanked staff and Council for their input and the Strategic Planning session was closed.

FINANCE COMMITTEE REPORT: Council member Sewell directed Council's attention to a memo titled, "*Finance Committee*". She reported that the Finance committee met on August 16, 2019 to review several items in advance of the Council meeting.

Council member Sewell also directed Council's attention to the July financial statements which were included in the Council packet.

Council member Sewell presented the following financial report:

- a) **Income Tax Receipts:** The Village received \$136,306 which was approximately \$48,000 more than received in July 2018. Year-to-date cash receipts are 97.9% of budget.
- b) **Operating Disbursements:** Operating expenditures equated to \$884,977 which was approximately \$44,000 less than July 2018. This is due to timing of payments.
- c) **CIRF:** Disbursements totaled \$621,036. This relates to culvert replacements, street resurfacing, waste and recycling collection equipment and patrol cars.
- d) **Water Works Receipts:** Water usage receipts were \$225,475 which was approximately \$28,000 less than July 2018 receipts.
- e) **Water Works Disbursements:** Total operating disbursements were \$187,838 which was approximately \$6,000 more than July 2018. This is due to timing of payments.
- f) **Water Works CIRF:** Total expenditures equated to \$153,059. This relates to Shillito Lane water main.
- g) **Long Term Debt:** The next principal and interest payments will be made in November.
- h) **Cash and Investments:** Total month-end cash and investments were \$32,554,061 compared to \$33,409,972 in June 2019 and \$31,833,377 in July 2018. Month to month and year to year changes are due to routine operations and changes.
- i) **Rowe Funds:** The market value as of July 31st was \$4,043,230. The unrecognized gain was \$1,033,334. Total monthly operating receipts, including dividends, were \$6,927 with monthly operating expenses totaling \$8,854 and investment sale net gain of \$4,743.

- j) **Green Areas Funds:** The market value as of July 31st was \$3,043,610. The unrecognized gain was \$1,684,895. Total monthly earnings equated to \$323 with monthly expenses totaling \$4,009.

The financial statements for July 2019 had previously been distributed to each Council member. There being no exceptions noted, the financial statements were accepted as issued.

Council member Sewell reported that the Finance committee reviewed an overview of the implications to the Village regarding the General Assembly's most recently passed legislation which claims that Simplified Employee Pension Plans (SERP) may not be taxed at the municipal corporation level. Due to Indian Hill being classified as a qualified municipal corporation, it is allowed to selectively grant exemptions and add deductions to the Ohio AGI base that is utilized in Indian Hill tax filings. This means that the Village has the authority to continue to tax SERP benefits. She said that staff is evaluating adding language to the tax Ordinance clarifying SERP's as well as other retirement benefits.

Council member Sewell reported that the Finance committee reviewed a Charter Review update. The Charter Review subcommittee has met several times in July and August. Preparations for a final draft of recommended changes will be completed in August. These recommendations will be sent to Council, along with an Executive Summary, to review. She said that the Charter Review subcommittee will be included in the September 10th Law committee meeting to discuss the recommendations. If advocated by Law committee, Council will hold three readings in September, October (including a Public Hearing) and November to have these recommendations placed on the March 2020 ballot. An area on the website and the Village App will be dedicated to Charter Review updates as well as articles placed in Bulletins. Letters also will be sent to all residents in January/February 2020 highlighting the recommended Charter changes. There also will be a general overview of the process discussed at the September 5th Community Forum.

Council member Sewell reported that the Finance committee reviewed a very preliminary overview of the 2020 budget. Discussions centered on significant requests that are under consideration, particularly with the Capital Improvement fund. The budget timeline includes line item budget meetings with department heads and Mr. Riordan in August which will lead to the Council committee line item budget meetings in September. Staff continually will be working on adjustments and changes over the next several months leading up to the budget approval in December.

Council member Sewell reported that the Finance committee reviewed a draft Ordinance establishing an Unclaimed Money Fund. The Ohio Revised Code Section 9.39 provides that monies otherwise paid out of the city treasury but remaining unclaimed shall be placed in a trust fund until claimed by its rightful owner. This trust fund is ordinarily referred to as an "Unclaimed Money Fund". Typical examples of unclaimed monies of the Village treasury are checks that have been issued, but for whatever reason, never were cashed. Examples of these aged outstanding checks are income tax refunds or other small miscellaneous payments that are lost, misplaced or forgotten. It is an appropriate and recommended practice to "stale-date" checks that

have not been cashed within 90 to 180 days. At that time the “unclaimed” check amount would be removed from the outstanding check list and credited to the Unclaimed Money Fund, where it must remain for five years or until claimed by the rightful owner. If after a period of five years the money is still not claimed, this money can be moved to the General Fund. However, the rightful owner of the unclaimed money never loses the right to claim it, as long as sufficient evidence of ownership is provided. The Finance department would maintain a perpetual unclaimed monies list in case someone was to return to claim their unclaimed money. At this point in time, the Village holds approximately \$21,000 in checks that have been outstanding for six months or greater that are able to be moved to an Unclaimed Money Fund. Council member Sewell said that after discussion, the Finance committee agreed to recommend emergency passage of the Ordinance.

AN ORDINANCE ESTABLISHING AN UNCLAIMED MONEY FUND AND DECLARING AN EMERGENCY was presented and read.

Upon motion by Council member Sewell, seconded by Council member Armstrong, the rules were suspended by roll call vote 6-0 with Council member Thayer abstaining.

Upon motion by Council member Sewell, seconded by Council member Krehbiel, the Ordinance was passed by roll call vote 6-0 with Council member Thayer abstaining. Mayor Kuenning declared Ordinance **08-19** enacted.

Council member Sewell reported that the Finance committee entered into Executive Session for the purpose of discussing property sale and/or acquisition.

Mayor Kuenning complemented Mr. Gully, Ms. Minneci and the Finance staff for receiving the State Auditor’s award.

LAW COMMITTEE REPORT: Council member Armstrong directed Council’s attention to a memo titled, “*Law Committee*”. He reported that the Law committee met on August 19, 2019 to review several items in advance of the Council meeting.

Council member Armstrong reported that the Law committee entered into Executive Session for the purpose of discussing the June and July legal activity report that included discussions on property sale and/or acquisition as well as pending and potential litigation.

Council member Armstrong reported that the Law committee reviewed a Charter Review update. The Charter Review subcommittee has met several times in July and August. Preparations for a final draft of recommended changes will be completed in August. This had been reported on previously in the Council meeting.

Council member Armstrong reported that the Law committee reviewed a draft agenda for the Community Forum which is scheduled for Thursday, September 5, 2019 at Livingston Lodge at 6:00 pm. After suggested changes, the agenda will be sent to all of Council for review and comment.

Council member Armstrong reported that the Law committee reviewed drafts of First Amendments to the lease for both the Little Red Schoolhouse and Buckingham Lodge agreements. These drafts have been presented to the Indian Hill Historical Society for its review. He explained that upon receiving commitment from the Indian Hill Historical Society the Law committee recommends passage of the Resolution for the First Amendment at this Council meeting.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIRST AMENDMENT TO THE LEASE AGREEMENT WITH THE INDIAN HILL HISTORICAL MUSEUM ASSOCIATION FOR THE LITTLE RED SCHOOLHOUSE was presented and read.

Upon motion by Council member Armstrong, seconded by Council member Cowan, the Resolution was passed by roll call vote 5-0 with Council members Thayer and Krehbiel abstaining. Mayor Kuenning declared Resolution number **15-19** adopted.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIRST AMENDMENT TO THE LEASE AGREEMENT WITH THE INDIAN HILL HISTORICAL MUSEUM ASSOCIATION FOR BUCKINGHAM LODGE was presented and read.

Upon motion by Council member Armstrong, seconded by Council member Cowan, the Resolution was passed by roll call vote 5-0 with Council members Thayer and Krehbiel abstaining. Mayor Kuenning declared Resolution number **16-19** adopted.

BUILDINGS & GROUNDS COMMITTEE REPORT: Council member Cowan directed Council's attention to a memo titled, "*Buildings and Grounds Committee*". She reported that the Buildings and Grounds committee met on August 20, 2019 to review several items in advance of the Council meeting.

Council member Cowan reported that Mr. Adkins presented to the Buildings and Grounds committee the departmental activity report, a copy of the report is included in the Council packet. She reported that staff installed new countertops and sinks at Livingston Lodge, maintained the *Reforest the Hill* trees, mowed green areas, performed irrigation repairs at Camp Dennison and Kugler Mill fields and repaved Stephan Field parking lot.

Council member Cowan reported that Mr. West and Mrs. Wade-Dorman distributed to the Buildings and Grounds committee members the project management report, a copy of the report is included in the Council packet. At Grand Valley, the Hamilton County dive team performed training, paving at the boat barn was completed and tar/chip was completed at the south boat ramp. The Camp Dennison playground equipment received for bids with the lowest and best being \$56,716 compared to the estimate of \$85,000. Construction is expected to begin this fall.

The salt barn roof replacement project has been bid twice with no bids being received either time. Staff is working on other avenues to obtain bids.

Council member Cowan reported that due to lack of use and deterioration over several years, staff recommended to eliminate the Bocce Ball court at Stephan Field in order to be able to maintain the area more effectively. She said that the Buildings and Grounds committee agreed to this recommendation.

Council member Cowan reported that Mr. Steuerwald, Shooting Range Manager, presented a Resolution from the Shooting Club Advisory committee recommending an increase in the daily rifle fees from \$4.00 to \$6.00 for members and \$5.00 to \$8.00 for guests. The reasons for the increase center on increased production costs, higher usage in the pistol/rifle area and increase in repairs to the fields. Mr. Steuerwald also gave updates to the Buildings and Grounds committee on the programs offered through the Shooting Range. At this time, there are 634 members with programs ranging from Youth Rifle to Basic Pistol.

Council member Cowan said that after discussion, the Buildings and Grounds committee agreed to recommend passage of the Resolution.

A RESOLUTION REVISING FEES SET FOR THE INDIAN HILL SHOOTING CLUB was presented and read.

Upon motion by Council member Cowan, seconded by Council member Armstrong, the Resolution was passed by roll call vote 6-0 with Council member Thayer abstaining. Mayor Kuenning declared Resolution number **17-19** adopted.

PUBLIC WORKS COMMITTEE REPORT: Council member Krehbiel directed Council's attention to a memo titled, "*Public Works Committee*". He reported that the Public Works committee met on August 20, 2019 to review several items in advance of the Council meeting.

Council member Krehbiel reported that Mr. Adkins presented to the Public Works committee the departmental activity report, a copy of which was included in the Council packet. Staff trimmed honeysuckle and cleared trees from the right-of-way in several locations. Staff also repaired blacktop failures, installed storm water pipe on Graves and replaced the Corporation sign on Indian Hill Road.

Council member Krehbiel reported that Mrs. Wade-Dorman distributed to the Public Works committee members the project management report, a copy of which was included in the Council packet. Summaries for the upcoming infrastructure projects are as follows:

- a. **Remington Road (SR 126) Culvert Replacement** – The project received five bids with the lowest and best being \$259,326 compared to the \$300,328 engineer's estimate. Construction is anticipated to begin in October and last six weeks with closures.
- b. **Shawnee Run Road Landslide** – ODOT's bid process resulted in a lowest and best bid of \$297,834 which was above estimate. Consequently, ODOT is requesting the Village

- increase its portion of the project by \$17,124. Construction is expected to begin in October.
- c. **Various landslide projects (Muchmore, Hopewell, Loveland-Madeira, Demar Roads)** – Muchmore received one bid in the amount of \$139,610 compared to the engineer’s estimate of \$145,202. This project will commence in September. Demar fell into an emergency situation due to the severity of an additional landslide that occurred overnight. This project was completed in two weeks. Hopewell was delayed due to Demar; however, it also was completed within two weeks. Loveland-Madeira project #1 has received all necessary easements for pole relocation and tree trimming. The project is expected to commence in November with road closures. The Loveland-Madeira landslide project #2 is in design review. This project mostly will be performed off rush hours (8:30 am – 3:00 pm) with a possible gravel road created to accommodate equipment. This will allow the road to be maintained rather than closed.
 - d. **Keller Road Bridge** – Hamilton County received three bids with the lowest and best being \$872,888 compared to the engineer’s estimate of \$835,000. The Village will be responsible for 50% of those costs. The project will commence in October.
 - e. **Bike Path Bridge (over Shawnee Run Road)** – ODOT has contacted staff to schedule a five day closure of Shawnee Run Road at State Route 126 to complete concrete repairs on the bridge. ODOT has agreed to coordinate this work when Shawnee Run is closed for landslide repairs.
 - f. **Blome Road Bridge** – Staff has been working with Hamilton County to obtain grant funding from MRF and OPWC. Surveying of the project began this month. The project remains planned for 2020.
 - g. **Indian Ridge culvert repairs** – This project was expanded to include repair of a damaged culvert on Kroger Farm. The combined project received two bids with the lowest and best being \$134,510 compared to the \$162,000 engineer estimate. Staff is vetting the bidder as they have never done work within the Village.

Council member Krehbiel reported that the Public Works committee reviewed the need for a study associated with Redbirdhollow Trail. He explained that one of Council’s 2019 goals was to work with private homeowners’ association to develop remediation efforts along Redbirdhollow Trail due to the Deterioration of a portion of the trail. The trail is owned by three different entities – the Village, the Redbirdhollow Association and the Cincinnati Nature Conservancy. The area with significant deterioration is owned by the Redbirdhollow Association. This means that any future efforts at remediation must involve these three organizations in addition to private property owners adjacent to the trail. He explained that to begin these efforts, staff will be submitting a request in the 2020 budget to complete a study of the entire trail to understand the extent of repairs needed, remediation options and estimated costs. This study would then be the basis for coordinating all interested parties in developing a solution. Staff also has invited interested parties to a meeting on August 22, 2019 to provide them an update on the current situation and to let them know about the initial steps being taken by the Village. The meeting also will be emphasized that any steps beyond the study must be a collaborative effort. He said that staff will work with MVRMA to determine ability to restrict usage of the trail in areas that are not owned by the Village.

Council member Krehbiel reported that Mrs. Wade-Dorman presented a recommendation for an Ordinance to enter into a contract with ODOT for bridge inspection services. In 2017, the Village joined ODOT's Municipal Bridge Inspection Services Program. The current program is ending on December 31, 2019. This Ordinance will allow the contract to be extended for another three years. The program is provided by both ODOT and the Federal Highway Association (FHWA) at no cost to the Village. Council member Krehbiel said that the Public Works committee recommends emergency passage of the Ordinance.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT BETWEEN THE CITY OF THE VILLAGE OF INDIAN HILL AND THE OHIO DEPARTMENT OF TRANSPORTATION RELATIVE TO THE BRIDGE INSPECTION PROGRAM SERVICES, AND DECLARING AN EMERGENCY was presented and read.

Upon motion by Council member Krehbiel, seconded by Council member Armstrong, the rules were suspended by roll call vote 6-0 with Council member Thayer abstaining.

Upon motion by Council member Krehbiel, seconded by Council member Armstrong, the Ordinance was passed by roll call vote 6-0 with Council member Thayer abstaining. Mayor Kuenning declared Ordinance **09-19** enacted.

Council member Cowan asked Ms. Minneci to express to Mrs. Wade-Dorman that she did a great job on all these Public Works projects.

WATER WORKS REPORT: Mayor Kuenning directed Council's attention to a memo titled, "*Water Works and Deregulation Committee*". He reported that the Water Works committee met on August 20, 2019 to review several items in advance of the Council meeting.

Mayor Kuenning reported that Mr. Adkins presented the departmental activity report, a copy of which was included in the Council packet. He reported that staff repaired 19 main breaks totaling 48 for this year. Staff replaced four hydrants and continued blacktop restorations. Plant Operators responded to 279 service calls while also itemizing assets for the asset management program. They also began the annual lead and copper sampling.

Mayor Kuenning reported that the Water Works committee was updated on the Madeira's water service study which compares Greater Cincinnati Waterworks cost to Indian Hill costs. In a meeting with Madeira representatives, it was asked whether the Village would consider the option of taking on all the infrastructure within Madeira that is serviced by Indian Hill once the replacements have been paid for by Madeira and assessed into the water bills of Madeira residents. He said that the Village is willing to consider such an option with significant consideration being given to Village involvement in the replacement of all water mains as well as an assessment needed to offset the Village cost by now taking on significant infrastructure into its inventory. Madeira will be discussing this option with its Council and providing feedback to the Village in the upcoming weeks.

Mayor Kuenning reported that Mr. Adkins provided the Water Works committee with an overview of upcoming changes to the Village's contract with Greater Cincinnati Water Works which include incorporating all of the homes within the Meadows of Peterloon subdivision into the Indian Hill Water Works service area. Mayor Kuenning said that the City Solicitor has reviewed the amendments, and they have been passed on to the City of Cincinnati for Council approval. Upon receiving approval from Cincinnati, staff will place it on the Village agenda for approval.

Mayor Kuenning reported that the Water Works committee reviewed a draft Resolution allowing the City Manager to negotiate rates for the Village's electrical aggregation program. The current program expires August 2020. However, the Village's broker has indicated that the market has presented a favorable opportunity to renew the program at rates lower than the current rate of \$0.0527/kWh. The Resolution gives the City Manager the ability to lock into a rate, agreed to by the aggregation pool of which the Village is a part, only if the rate is below the current rate, is between one and three year commitment and the contract is approved by the City Solicitor. Mayor Kuenning said that the Water Works committee recommends passage of the Resolution.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROGRAM AGREEMENT WITH AN ELECTRIC GENERATION SUPPLIER FOR SUPPLYING ELECTRICITY TO PARTICIPANTS IN THE CITY OF THE VILLAGE OF INDIAN HILL GOVERNMENTAL AGGREGATION PROGRAM was presented and read.

Upon motion by Mayor Kuenning, seconded by Council member Cowan, the Resolution was passed by roll call vote 6-0 with Council member Thayer abstaining. Mayor Kuenning declared Resolution number **18-19** adopted.

SAFETY COMMITTEE REPORT: Council member McGraw directed Council's attention to a memo titled, "*Safety Committee*". He reported that the Safety committee met on August 15, 2019 to review several items in advance of the Council meeting.

Council member McGraw reported that the Safety committee welcomed new Fire Chief Steve Oughterson. Chief Oughterson provided the Fire/EMS report, a copy of which is included in the Council packet. EMS run numbers remain down from this time last year. Chief Oughterson presented to the Safety committee an incident involving a vehicle that went over the embankment at Embers restaurant.

Council member McGraw reported that Chief Oughterson indicated one of his priorities is to evaluate the "265 Runs. These are runs which are called simultaneously to different incidents. Chief Oughterson also is evaluating the current staffing levels which, at this time, average 6.7 people on a daily basis between the two stations. This is a 1.0 person increase from last year. Chief Oughterson also gave the Safety committee an update on the concrete replacement being done at both stations, which is being paid for by Oswald Construction.

Council member McGraw reported that Safety committee also reviewed the Fire District's 2020 Strategic Goals which are included in the planning session at this meeting.

Council member McGraw reported that Colonel Schlie presented the Rangers report, a copy of which is included in the Council packet. Cases involved general information, motor vehicle theft, ID theft, juvenile cases and telecommunications harassment. Chief Schlie also have an update on a significant theft case which involved 13 felony counts. Chief Schlie discussed his conversation with the Indian Hill Athletic Director about maintaining traffic during home football games due to construction of the "Home of the Braves" facility.

Council member McGraw reported that Colonel Schlie gave a presentation to the Safety committee on the effects of closing Varner, Cunningham and Muchmore Roads simultaneously to truck traffic. As indicated in prior Safety committee meetings, the Rangers have placed patrolman on these roads to determine if the truck traffic is local. During each of these times, all truck traffic was determined to be going to resident homes except for one. The Rangers called the company who owned the truck and explained the Village's regulations regarding outside truck traffic only being allowed on certain roads. However, there is still concern about local truck traffic utilizing Muchmore, Varner and Cunningham due to the volume and size of the trucks. Chief Schlie presented a map of the Village in addition to distributing a summary sheet which highlights the effects road closures would have on other Indian Hill roads such as Shawnee Run, Camargo and Indian Hill Roads. These other roads include curves and turns that would be difficult for trucks to maneuver as well as an overpass that trucks may not fit underneath. In addition, the Chief highlighted how a bigger variety of landscaping companies are being utilized than in previous years when it appeared only a few companies were used. He reported that staff said that closing Muchmore, Varner and Cunningham would compound the truck traffic issues and increase the risk for accidents. He said that Chief Schlie indicated he would continue to have the Rangers patrol these roads for truck traffic to ensure they are for local traffic.

PLANNING COMMISSION REPORT: City Manager Minneci, in Council member Thayer's absence, directed Council's attention to a memo titled, "*Planning Commission*". She reported that the Planning Commission met on July 23, 2019 to review several issues.

Ms. Minneci reported that the Commission tabled a request for Concept Plan review and approval for the reconfiguration of Part Lot 19 Kugler Townsend Subdivision located at 9655 Cunningham Road until August 20, 2019 Planning Commission meeting.

Ms. Minneci reported that a request for authorization to construct a new single family residence on a non-conforming lot of record per Section 81 of the Zoning Ordinance was approved. The property is located at 6405 Shadyglen Road.

Ms. Minneci reported that the Commission conditionally approved a request to revise a portion of the previously approved Concept Plan (Phase 1B) for the Meadows at Peterloon Subdivision. The revision includes reconfiguring green areas and building sites 32-35 and also involves a land swap with the adjacent property owner. The revision does not create additional building sites.

Ms. Minneci reported that the Commission conditionally approved a request for Concept Plan approval of a minor subdivision for Markin Farm. The subdivision will contain three single family building sites and includes a land swap with a portion of the property located in The Meadows at Peterloon Subdivision (Phase 1B). The subject property is located at 8300 Perin Lane.

Ms. Minneci reported that the Commission conditionally approved a request for preliminary plat approval for Phase 1A of The Meadows at Peterloon subdivision. Phase 1A contains 21 building sites and will be accessed from Schoolhouse Lane in the City of Montgomery.

Ms. Minneci reported that the Commission approved a request for final plat approval for the reconfiguration of Lot 2 Stevens Estate subdivision located at 5940 Towhee Lane. The plan reconfigures three lots into lots and a 1.62-acre Green Area gift.

PLANNING COMMISSION REPORT: City Manager Minneci, in Council member Thayer's absence, directed Council's attention to a memo titled, "*Planning Commission*". She reported that the Planning Commission met on August 20, 2019 to review several items.

Ms. Minneci reported that a request for variances to the rear yard setback for the construction of two additions to the rear of the existing non-conforming home was approved. The property is located at 5745 Drewry Farm Lane.

Ms. Minneci reported that the Commission approved a request for variances to the front, side and rear yard setbacks to replace an existing non-conforming detached garage with a new garage in the same location. The property is located at 8155 Shawnee Run Road.

Ms. Minneci reported that the Commission conditionally approved a request for Concept Plan approval of a minor subdivision for Lot 3 Stevens Estate subdivision. The minor subdivision will split the existing 2.847-acre parcel into two separate parcels to create an additional single family residential building lot. The subject property is located at 5875 Towhee Lane.

Ms. Minneci reported that the request for Concept Plan approval of a minor subdivision for the reconfiguration of Part Lot 19 Kugler Townsend subdivision located at 9655 Cunningham Road was withdrawn by the applicant.

Ms. Minneci reported that the an administrative appeal filed for a Zoning Violation for the construction of an accessory off-street parking area in violation of the required setbacks for the property located at 8050 N. Clippinger Drive was withdrawn by the applicant.

CITY MANAGER'S REPORT: Ms. Minneci reported the following:

- a) September 5, 2019 – Community Forum/Coyote Presentation will be held at Livingston Lodge at 6:00 pm.
- b) December 2, 2019 – Council Organizational meeting to be held at 7:30 am.

There being no further business to come before Council, Mayor Kuenning declared the meeting adjourned.

Respectfully submitted,

Mark D. Kuenning, Mayor

ATTEST:

Paul C. Riordan, Clerk