

**MINUTES OF MEETING  
INDIAN HILL VILLAGE COUNCIL  
April 20, 2015**

A meeting of the Indian Hill Village Council was held on April 20, 2015 at 7:00 p.m. The meeting was held in the Council Chamber of the Village Administration building.

Officials present:           Mr.   Keith M. Rabenold, Mayor  
                                  Mr.   Daniel J. Feigelson, Vice-Mayor  
                                  Mrs. Molly R. Barber, Council member  
                                  Mrs. Melissa S. Cowan, Council member  
                                  Mr.   Mark D. Kuenning, Council member  
                                  Mrs. Laura S. Raines, Council member

Officials absent:           Mr.   Abbot A. Thayer, Council member  
  
                                  Ms.   Dina C. Minneci, City Manager  
                                  Mr.   Donald L. Crain, City Solicitor  
                                  Mr.   Paul C. Riordan, Clerk/Comptroller

Visitors present:           Mr.   Christian Cork Bukulmez, 1752 Sally Circle, Miamisburg,OH  
                                  Mrs. Helen Bukulmez, 1752 Sally Circle, Miamisburg,OH  
                                  Ms.   Julie Cionni, 11425 Grandstone Lane, 45249  
                                  Mr.   Rick Horsley, 1831 Weyer Avenue, 45212  
                                  Mrs. Sarah Horsley, 1831 Weyer Avenue, 45212  
                                  Mr.   Pete Ventura, 1161 Westchester Way, 45244  
                                  Mrs. Angela Wedding, 1422 Finch Lane, Milford, OH 45150  
                                  Mrs. Debra Wedding, 5402 Carthage Avenue, 45212  
                                  Mr.   Mike Wedding, 5402 Carthage Avenue, 45212  
                                  Adriana, Eva, Maria and Michael Wedding

**PLEDGE OF ALLEGIANCE:** Council opened the meeting with the Pledge of Allegiance.

**SWEARING-IN CEREMONY FOR INDIAN HILL RANGER MICHAEL WEDDING:** Mayor Rabenold swore in Indian Hill Ranger Mike Wedding. Mayor Rabenold said that on behalf of Indian Hill Council he would like to congratulate Officer Wedding and he is joining the best police department in the State of Ohio. Mayor Rabenold wished Officer Wedding a long, successful and enjoyable career.

**MINUTES:** The minutes of the regular meeting of March 16, 2015 had previously been distributed to each Council member. Council member Kuenning made a motion to accept the minutes, which was seconded by Council member Barber and was approved as corrected, 6-0.

**FINANCE COMMITTEE REPORT:** Council member Kuenning directed Council's attention to a memo titled, "*Finance Committee*". He reported that the Finance and Water Works committees met for a combined meeting on April 10, 2015 to review several issues in advance of the Council meeting.

Council member Kuenning reported that staff presented a revised water rate analysis to the Finance and Water Works committees which will be reported by the Water Works committee later in the Council meeting.

Council member Kuenning directed Council's attention to the March 2015 financial statements which were included in the Council packet. Council member Kuenning reported the following financial report.

- a. **Income Tax Receipts:** The Village received \$269,189 which is approximately \$106,600 less than received in March 2014. However, the total receipts for the year are \$570,000 more than last year. Council member Kuenning explained that the bulk of the Village income tax receipts, approximately 70%-75% are received in April. He reported that as of April 20<sup>th</sup>, income tax receipts are ahead year-to-date over last year at the same time by almost 5%. It is anticipated that income tax receipts will be on budget for 2015.
- b. **Real Estate Tax:** The Village received no revenues in March. The first half settlement will be forthcoming in April and will account for a decrease of about \$125,000 due to state issued refunds on estate taxes.
- c. **Operating Disbursements:** March operating disbursements equate to \$742,634 which is about \$186,000 more than March 2014. This is due primarily to timing issues regarding the Workers' Compensation invoice which has not yet been received in March.
- d. **CIRF:** There were no capital disbursements in March.
- e. **Water Works Receipts:** Water usage receipts for March were \$149,594 which is approximately \$2,000 more than March 2014 receipts. It appears that receipts are on track to meet the budget for 2015.
- f. **Water Works Disbursements:** Total February operating disbursements of \$712,118 were under March 2014 by \$5,000 due primarily to the timing of Workers' Compensation invoice.
- g. **Water Works CIRF:** There were no significant March expenditures.
- h. **Cash and Investments:** Total month-end cash and investments were \$30,561,054 which is an increase of approximately \$7,000,000 from last month. He said that this is due primarily to the inclusion of the Madeira fire house donation investments. He said that these funds will decline rapidly once the construction on the Madeira fire station begins this summer. The rest of the change in assets was due to normal operations.
- i. **Rowe Funds:** The market value as of March 31, 2015 was \$3,162,065. The unrecognized gain was \$772,374. Total monthly earnings equate to \$27,723 with monthly expenses totaling \$11,573.
- j. **Green Areas Funds:** The market value as of March 31, 2015 was \$2,218,549. The unrecognized gain was \$939,254. Total monthly earnings equate to \$8,371 with monthly expenses totaling \$389.

The financial statements for March 2015 had previously been distributed to each Council member. There being no exceptions noted, the financial statements were accepted as issued.

Council member Kuenning reported that Mr. Gully provided the Finance committee with an update on the fire house donation investment. Bids have been received from different investment advisors. Mr. Gully compared the cash flow analysis with the investment opportunities available for the two to three year investment life. His comparisons also

contemplate the various fees associated with such investments. Currently, Mr. Gully is awaiting a revised cash flow analysis from the fire station project manager. Once received, Mr. Gully will work with the advisor that provides the most effective returns as the funds are being utilized for construction.

Council member Kuenning reported that he gave the Finance committee a legislative update. He said that he is waiting to receive a copy of the House amendments to HB 64 which will include Representative Brinkman's submissions which help preserve the Village's use of Ohio Adjusted Gross Income as its tax base. He said that discussions were also held with the City of Wyoming officials, and Representative Dever also has indicated his support of these amendments. Council member Kuenning said that subsequent to the meeting, they have seen a new draft of the sub-bill 64 which does include the two amendments that the Village has been asking for and so he is very encouraged that they will be included in the final version of the bill. However, a close eye will be kept on the bill.

Council member Kuenning reported that Ms. Minneci provided the Finance committee with an update on the State Treasurer's Ohio Check Book website. This website currently provides for the review of all State of Ohio disbursements in order to promote governmental transparency. The State Treasurer wishes to include all local government's financial information on this website as well. Council member Kuenning said that the Village is very open to participating in this endeavor; however, he said that we need to understand the procedures on a more defined basis to ensure what amount of resources will be needed to accomplish the task. Council member Kuenning said that Ms. Minneci and Mr. Gully will provide updates on this process as they receive them. For reference, the Village has publicized its current and past year comprehensive budgets, financial statements, and annual reports on its website for many years. In addition, the monthly financial reports included in Council agenda packets highlight monthly and year-to-date revenues and expenditures as well as prior year companions.

Council member Kuenning explained that the Village does not know how this new website will be rolled out and what the cost will be to the Village. He said that there is also issues on how our data will be presented. He said that the Village is very supportive of transparency however, there are a lot of details yet to be worked out before the Village would be able to participate.

Council member Kuenning reported that next month's Finance meeting has been changed from May 8 to May 11 at 7:30 am.

**LAW COMMITTEE REPORT:** Council member Raines directed Council's attention to a memo titled, "*Law Committee*". She reported that the Law committee met on April 9, 2015 to review several items in advance of the Council meeting.

Council member Raines reported that Ms. Minneci presented the March/April legal activity report which centered on Green Areas transactions, license agreements, legal case updates, contract interpretations and Mayor's Court activities.

Council member Raines reported that Village staff provided the Law committee with the background on pet responsibility legislation from other government entities, including leash

laws. As a way to assist in combating the dog droppings issue in the community, Colonel Schlie and Ms. Minneci will work with Mr. Crain to create a new Ordinance for Council to review that relates to pet supervision, removal of fecal matter and the violations associated with non-compliance. She explained that this Ordinance will be read over three Council meetings before being considered for a vote.

Council member Raines reported that Village staff discussed a resident's inquiry into a legal question the resident has with a neighboring jurisdiction.

Council member Raines reported that Village staff provided the Law committee a draft license agreement for review. She explained that this agreement will allow neighbors adjacent to the Village Water Works plant to continue maintaining Village property as it has been doing since 1973, but also allow the Village to file for tax exemption.

Council member Raines reported that the Law committee meeting has been changed for next month from 8:00 am to 8:30 am due to the National Day of Prayer event at 7:30 am.

**BUILDINGS & GROUNDS COMMITTEE REPORT:** Mayor Rabenold directed Council's attention to a memo titled, "*Buildings and Grounds Committee*". He reported that the Buildings and Grounds committee met on April 14, 2015 to review several items in advance of the Council meeting.

Mayor Rabenold reported that Village staff provided the Buildings and Grounds committee with the background on pet responsibility legislation which has been previously reported under the Law committee.

Mayor Rabenold reported that Messrs. Adkins and Kipp provided the Buildings and Grounds committee with the departmental activity and project management reports, copies of which were attached to the meeting minutes. Mayor Rabenold reported that Mr. Adkins highlighted the preparations for the spring season at all Village facilities and Mr. Kipp gave an update on the progress of the Grand Valley office building construction.

Mayor Rabenold reported that Village staff provided the Buildings and Grounds committee with its recommendations on the Grand Valley Master Plan Update. He said that many ideas included were those from the original 2004 master plan, along with some ideas that have been observed over the years since the Preserve opened. Overall, he said that the Buildings and Grounds committee liked the concepts which do not add to the Preserve but only enhances what already exists in order to keep the nature preserve aspects. Ideas such as natural entrance enhancements, trail additions, increased tree/grass plantings, main entrance road paving, sign consolidation and uniformity and fish stocking were favored. He said that staff will work to refine its presentation for the Grand Valley Advisory committee meeting on April 23, 2015. He said that an agenda will be sent to all members prior to the meeting which will be held at 6:00 pm at Grand Valley and include a hot dog grill out.

Mayor Rabenold reported that staff indicated that the Indian Hill Historical Society has requested to move the flag pole in front of the Little Red Schoolhouse in order to accommodate tent placement for outside events. He said that Mr. Adkins will work with the Historical Society

to relocate the flag closer to the Schoolhouse while also validating what the Historical Society's expectations are from the Village as far as cost. He said that Mr. Adkins will provide follow-up information once it is received.

Mayor Rabenold reported that Mr. Adkins provided a follow-up on the Drake Road educational trail project which is adjacent to the Indian Hill Primary School. He reported that Mr. Adkins has spoken with school representatives and they are excited to have an outdoor classroom opportunity to assign with teaching about nature. Mayor Rabenold said that this will be a very low key project which will include a circular mulch trail, a bench for gathering and a sign near the school which honors an Indian Hill resident who is a strong advocate of wildlife and preservation education.

Mayor Rabenold reported that staff provided information on a pet memorial that has been requested by a resident. The Buildings and Grounds committee agreed that such memorials would be best represented by a tree of the resident's choosing along with a tree tag. In addition, the Buildings and Grounds committee discussed encouraging people who request Memorials to have them placed at Grand Valley Preserve where it can be seen by many and assist with the tree planting needs that will be discussed at the upcoming Grand Valley Advisory committee meeting. Cost associated with the Memorials will be the resident's responsibility; however, staff will assist with the actual tree planting.

Mayor Rabenold reported that it was announced that the Rowe Arboretum Advisory committee has recommended with his approval, that Mrs. Dede Rowe be appointed to the Board. The five member board had a vacancy due to the passing of Mrs. Miggie Jacobs last year.

Mayor Rabenold reported that Mr. Tom Kanis, Shooting Club Range Supervisor, has announced his retirement as of July 1, 2015. A search committee has been formed which includes Ms. Minneci, Colonel Schlie and representatives from the Shooting Club Advisory committee.

Mayor Rabenold reported that the Indian Hill Equestrian Club donated \$1,000 to the Village for maintenance and upkeep of the bridle trails. He said that a thank you note was sent to Mrs. Pam Middendorff, President of the organization. The letter highlighted the Village's appreciation for the organization's continued generosity as well as the collaboration it has with Jerry Hensley in the Public Works department.

**PUBLIC WORKS COMMITTEE REPORT:** Council member Barber directed Council's attention to a memo titled, "*Public Works Committee*". She reported that the Public Works committee met on April 10, 2015 to review several items in advance of the Council meeting.

Council member Barber reported that Messrs. Adkins and Kipp provided the Public Works committee with the departmental activity and project management reports, copies of which were attached to the meeting minutes. She said that Mr. Adkins said the department is taking the snow plows down for the season. At this time, the salt barn is about 50% full. Salt bids for next season will take place in July.

Council member Barber reported that Mr. Kipp provided the Public Works committee with a listing of the streets that will be included in the resurfacing program for this year. Currently, bidding for the program will be in May with resurfacing starting in June and ending in August. Council member Barber said that the streets to be repaired are listed in the attachment to the meeting minutes.

Council member Barber reported that Mr. Kipp provided an overview of Keller Road bridge repairs that began on March 30<sup>th</sup>. She said that he anticipates the wing wall to be repaired in the next several days. Mr. Kipp will work with Hamilton County to collaborate on grant opportunities through OPWC and MRF for a bridge replacement project in the next one to two years.

**WATER WORKS REPORT:** Council member Cowan directed Council's attention to a memo titled, "*Water Works and Deregulation Committee*". She reported that the Finance and Water Works committees met for a combined meeting on April 10, 2015 to review several items in advance of the Council meeting.

Council member Cowan reported that the Water Works departmental activity and project management activity reports had been distributed to the Water Works committee prior to the meeting, copies of which were attached to the meeting minutes. She explained that the Water Works committee did not have any questions.

Council member Cowan reported that staff presented a revised water rate analysis. Changes from last month's meeting included additions to the ten year capital improvement plan, inclusion of a real time spreadsheet to evaluate the effects of different rate increases and a spreadsheet which demonstrated how a change in rates affects an individual's quarterly invoice. She said that the Water Works committee was reminded that the last water rate increase was in May 2008 and was provided a listing of all Village rate increases since 1956.

Council member Cowan reported that the Water Works and Finance committees reviewed the budgetary effects of implementing different water rate increases to determine what is needed to efficiently run the Water Works department while evaluating how any potential increase impacts water users. She said that the Water Works and Finance committees asked staff to include in future budgetary projections a multiyear infrastructure replacement program that best accommodates the Village (e.g. 75 years, 100 years, 125 years). She said that this plan would be similar to the road resurfacing program and will be included in future budget forecasts in order to have all-inclusive information for the rate to be evaluated on an annual basis.

Council member Cowan said that after a thorough discussion, the Water Works and Finance committees recommended, for Council consideration, a 5% increase in the water rate beginning July 1, 2015. She explained that this recommended increase is based on the need to replace, over the next ten years, several water mains that have been extended beyond their normal life expectancy. Water users have benefitted from no water rate increases over the last seven years. However, repairs and maintenance to over-extended infrastructure are now becoming ineffective and inefficient. A more defined and proactive approach to ensuring high quality water distribution is a priority.

Council member Cowan explained that staff will be providing the multiyear infrastructure replacement program in the upcoming months. This program will formulate a long term water rate increase plan that effectively provides for future needs beyond the original ten year capital program.

**AN ORDINANCE CHANGING THE RATES TO BE CHARGED FOR WATER SUPPLIED TO CUSTOMERS BY AMENDING SECTION 51.55 RATES OF THE CODE OF ORDINANCES** was presented and read for the first reading.

**SAFETY COMMITTEE REPORT:** Council member Feigelson directed Council's attention to a memo titled, "*Safety Committee*". He reported that the Safety committee met on April 9, 2015 to review several items in advance of the Council meeting.

Council member Feigelson reported that Chief Ashbrock presented the Fire/EMS report for March, a copy of which is attached to the Safety committee meeting minutes. Council member Feigelson reported that EMS runs remain higher this year than last, but that is due to no specific reasons. He reported that there were no fire incidents in March.

Council member Feigelson reported that the Safety committee discussed the scheduling of a fire station design review meeting that will take place with Council, Chief Ashbrock, Project Manager Grant Hesser, MSA representatives and staff. Subsequent to the Safety committee, the fire station design work session was scheduled for April 27, 2015 at 5:30 pm in Council Chambers. The Madeira fire station is scheduled to combine into the Indian Hill fire station on June 1<sup>st</sup> in anticipation of the demolition and construction of the Madeira fire station this summer.

Council member Feigelson reported that Colonel Schlie presented the Rangers' Activity Report for March, a copy of which is attached to the Safety committee meeting minutes. Chief Schlie reminded everyone at the Safety committee meeting that coyote season has started and their presence will be more visible. Chief Schlie also discussed State of Ohio mandated changes in fire drill and active shooter procedures. He explained that all Ohio public schools will now have to perform six fire drills (nine, if the buildings do not have sprinklers) and three active shooter response drills each year. In addition, a fourth active shooter drill is required which includes an overview for teachers only. These changes went into effect on March 31, 2015 and are expected to be fulfilled by the end of the current school year.

Council member Feigelson said as a reminder, next month's Safety committee meeting has been changed from 7:30 am to 8:00 am due to the National Day of Prayer event at 7:30 am.

**PLANNING COMMISSION REPORT:** In the absence of Council member Thayer, City Manager Minneci directed Council's attention to a memo titled, "*Planning Commission*". She reported that the Planning Commission met on March 17, 2015.

Ms. Minneci reported that the Planning Commission approved the preliminary plan for "Birdhaven" Subdivision located at 8959 Hopewell Road, east of Weil Road and west of Humphrey Road (and Village Corp. Line). The Concept Plan calls for 32.06 acres to be

subdivided into six building lots served by a dedicated public road. The plan includes the donation of two parcels containing 10.81 acres of Green Area Gifts.

Ms. Minneci reported that a special exception request by the Madeira-Indian Hill Joint Fire District at 6475 Drake Road was approved under the continuing jurisdiction of the Planning Commission. The approval will allow the Fire District to temporarily combine the Madeira Station with the Indian Hill Station until construction is complete on the new Madeira Station. Ms. Minneci explained that one of the fire engines would be stored in Newtown after the Madeira employees move to the Indian Hill Station.

**CITY MANAGER'S REPORT:** Ms. Minneci reported that April 23, 2015 is the Grand Valley Advisory committee meeting at 6:00 pm at the Grand Valley Nature Preserve.

Ms. Minneci reported that a plant sale will be held at the Rowe Arboretum on April 25, 2015 beginning at 9:00 am.

Ms. Minneci reported that Grand Valley is having their annual fishing tournament at 7:00 am – 12 noon on April 25, 2015.

Ms. Minneci reported that Council will have a work session on the fire station design at 5:30 pm on April 27, 2015. This meeting will be followed by the Community Forum at 7:00 pm. Both meetings will take place in Council Chambers.

Ms. Minneci reported that there will be a Green Areas Advisory committee meeting on May 5, 2015 and this will be the meeting where the Indian Hill High School will present their water quality report. The meeting will be held at 5:30 pm in Council Chambers. She explained that the Green Areas Advisory committee has made a special request for Council members to be present for this presentation.

Ms. Minneci reported that May 7, 2015 is National Day of Prayer which Indian Hill will celebrate with the City of Madeira at 7:30 am at Stephan Field.

There being no further business to come before Council, Mayor Rabenold declared the meeting adjourned.

Respectfully submitted,

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Keith M. Rabenold, Mayor

ATTEST:

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Paul C. Riordan, Clerk