

**MINUTES OF MEETING  
INDIAN HILL VILLAGE COUNCIL  
February 25, 2019**

A meeting of the Indian Hill Village Council was held on February 25, 2019 at 6:30 p.m. The meeting was held in the Council Chamber of the Village Administration building.

Officials present:

- Mr. Mark D. Kuenning, Mayor
- Mrs. Melissa S. Cowan, Vice-Mayor
- Mr. Stephen H. Krehbiel, Council member
- Mr. Donald C. McGraw, Council member
- Mrs. Monique A. Sewell, Council member
- Mr. Abbot A. Thayer, Council member

Officials Absent:

- Mr. John B. Armstrong, Council member
- Ms. Dina C. Minneci, City Manager
- Mr. Scott D. Phillips, City Solicitor
- Mr. Paul C. Riordan, Clerk/Comptroller

Visitors present:

- Mr. Donald L. Crain, Frost Brown Todd, LLC
- Mrs. Lindsay McLean, 9540 Cunningham Road

**PLEDGE OF ALLEGIANCE:** Council opened the meeting with the Pledge of Allegiance.

**SPECIAL MEETING MINUTES:** The minutes of the Special meeting of January 7, 2019 had previously been distributed to each Council member. Council member Thayer made a motion to accept the minutes, which was seconded by Council member Cowan and was approved, 6-0.

**MINUTES:** The minutes of the regular meeting of January 28, 2019 had previously been distributed to each Council member. Council member Thayer made a motion to accept the minutes, which was seconded by Council member Krehbiel and was approved, 6-0.

**CITIZEN PARTICIPATION:** Mr. Donald Crain presented a Ruthven painting of a Miami Indian to the Village of Indian Hill in thanks for the opportunity to serve as City Solicitor for the last 20 years. Mr. Crain read a letter addressed to the Mayor and members of Council and Ms. Minneci. In the letter he explained, that the famed wildlife artist, John Ruthven captured the beauty and majesty of the Native American inhabitants in perhaps his most well-recognized and highly regarded depiction of the Miami Indian, released in the mid 1970's. Its limited edition of 1000 sold out quickly. He said that he could not think of a more appropriate gift to the citizens of Indian Hill than this magnificent work of art, which was created in part to honor Mr. Crain's Alma Mater, Miami University. He thanked Council again for the privilege of serving Indian Hill as the Solicitor for the past 20 years and for many, many fond memories.

Mayor Kuenning thanked Mr. Crain for his wonderful gift.

**FINANCE COMMITTEE REPORT:** Council member Sewell directed Council's attention to a memo titled, "*Finance Committee*". She reported that the Finance committee met on February 13, 2019 to review several items in advance of the Council meeting.

Council member Sewell directed Council's attention to the January financial statements, which were included in the Council packet. Council member Sewell presented the following finance report:

- a. **Income Tax Receipts:** The Village received \$408,871 which was approximately \$1,500,000 less than received in January 2018. This significant difference was due to the changes in federal tax laws that took effect in December 2017. Year-to-date cash receipts were 3.3% of budget.
- b. **Operating Disbursements:** Operating expenditures equated to \$1,024,979 which was \$96,000 less than January 2018. This is due to timing of payments.
- c. **CIRF:** Disbursements totaled \$65,708. This relates to street equipment, culvert replacement and real estate taxes.
- d. **Water Works Receipts:** Water usage receipts were \$205,462 which was approximately \$60,000 less than January 2018 receipts. This was due to a billing error which caused January payments to register in February.
- e. **Water Works Disbursements:** Total operating disbursements were \$207,932 which was \$41,000 more than January 2018. This was due to a change in Metropolitan Sewer District's (MSD) billing process in 2018.
- f. **Water Works CIRF:** Total expenditures equated to \$0.
- g. **Long Term Debt:** There was no activity in January. The next semi-annual principal and interest payment for the 2009 Water Works bond will be made in May.
- h. **Cash and Investments:** Total month end cash and investments were \$26,532,736 compared to \$26,900,226 in December 2018 and \$31,094,026 in January 2018. Month-to-month and year-to-year changes were due to normal operations and changes in the federal tax laws in December 2017.
- i. **Rowe Funds:** The market value as of December 31<sup>st</sup> was \$3,728,716. The unrecognized gain was \$771,413. Total monthly operating receipts, including dividends, were \$9,211 with monthly operating expenses totaling \$12,171 and investment sale net gain of \$18,402.
- j. **Green Areas Funds:** The market value as of January 31<sup>st</sup> was \$2,791,596. The unrecognized gain was \$1,332,427. Total monthly earnings equate to \$283 with monthly expenses totaling \$2,244.

The financial statements for January 2019 had previously been distributed to each Council member. There being no exceptions noted, the financial statements were accepted as issued.

Council member Sewell reported that the investment advisors from Bahl & Gaynor provided the Finance committee with its annual update on the Rowe Arboretum investments. She said that overall, the account had an overall income growth of 13.7%. The Village received \$108,192 in income in 2018, and it is estimated that the account will yield approximately 3.1% or \$81,639 in annualized income in 2019. This income decrease is due to \$1,000,000 being transferred to the Bartlett bond portfolio per Council's revised investment strategy. Council member Sewell reported that the advisors emphasized that the portfolio, as directed, only includes stocks that pay dividends and have greater than a 2% yield. In addition, no stocks will ever hold more than 5% of the entire portfolio. The top ten stock holdings equate to 36.6% of the portfolio.

She said that the investment objectives of maximizing current income coupled with minimizing downside capital risk continues to be sound. Currently, there are 45 stocks in the portfolio. The Bahl & Gaynor advisors recommended maintaining the same stock investment strategy in 2019. However, if a capital infusion occurs in the Rowe Arboretum Fund due to the upcoming capital campaign, it was recommended that the Finance committee reevaluate the strategy based on the level of infusion.

Council member Sewell reported that the investment advisors from Bartlett provided the Finance committee with its annual update on the investments for the General Fund, Water Works Fund and inactive funds. Due to the restrictions placed on public investments per the Ohio Revised Code, the portfolio consists only of treasury notes, agency notes, municipal bonds, certificate of deposits and money market funds. Moreover, maturities are limited to five years or less per investment objectives. Council member Sewell said that since its inception in 2004, the account's performance has had a 1.95% annualized rate of return. Interest earned in 2018 was approximately \$68,785. She said that the portfolio primarily consists of investments with a maturity between 1-3 years to account for volatility. In 2018, the average maturity was 1.66 years. This equated to a yield to maturity average of 2.58%. In 2019, \$5,000,000 of the portfolio will be maturing with the first \$3,000,000 maturing by June. The Bartlett advisors, with the recommendation of the Finance committee agreed to keep with the current investment strategy.

Council member Sewell explained that the Finance committee continued its discussions with Bartlett about its upcoming receipt of approximately \$1,000,000 or 30% of the Rowe Arboretum Fund which is currently managed by Bahl & Gaynor. Bartlett provided alternatives for a revised benchmarking strategy as the current benchmark in the Village's investment policy is outdated. The discussions concluded with the Finance committee and staff working with Bartlett to update its current Investment Policy, and the Finance committee reviewing the benchmark options. The Rowe Arboretum campaign will begin within these next few weeks, and more discussion can take place on refining the conservative investment strategy in the bond market as funds are received.

Mayor Kuenning explained that the whole investment strategy for the Rowe Arboretum will be reevaluated after the Capital Campaign. Bahl & Gaynor investment strategy is investing in dividend paying stocks. 90% of the Bahl & Gaynor strategy is the strategy employed for the Village. Investment strategy will have to be balanced with the demands for expenditures so that the fund is self-sustaining.

**LAW COMMITTEE REPORT:** In Council member Armstrong absence, Council member Cowan directed Council's attention to a memo titled, "*Law Committee*". She reported that the Law committee met on February 7, 2019 to review several items in advance of the Council meeting.

Council member Cowan reported that the Law committee entered into Executive Session for the purpose of discussing the January legal activity report that included discussions on property sale and/or acquisition and conferencing with the Village attorney concerning disputes that are subject of pending or imminent court action.

Council member Cowan reported that the Law committee reviewed an Ordinance to reaffirm the acceptance and dedication of Eagle Ridge Drive and the portions of Blome Road and Loveland-Madeira Road that are located in Eagle Ridge Subdivision and recommended that it be read for a second reading at this Council meeting.

**AN ORDINANCE TO REAFFIRM THE APPROVAL OF THE PLAT OF EAGLE RIDGE SUBDIVISION RECORDED IN PLAT BOOK 266, PAGES 48 AND 49 OF THE HAMILTON COUNTY RECORDER'S OFFICE, AND ACCEPTING THE DEDICATION OF EAGLE RIDGE DRIVE, AND THE PORTIONS OF BLOME ROAD AND LOVELAND-MADEIRA ROAD THAT ARE LOCATED IN EAGLE RIDGE SUBDIVISION** was presented and read for a second reading.

Council member Cowan reported that Village staff presented to the Law committee a Resolution to authorize the sale by internet auction of personal property owned by the Village, as specified in Ohio Revised Code §721.15(D), which is not needed for public use, or is obsolete or unfit for the use for which it was acquired. She explained that each calendar year Council should adopt a Resolution expressing its intent to sell personal property by internet auction. Since 2013, the Village has contracted with Hamilton County to conduct internet auctions on the Village's behalf. The general terms and conditions of the internet auctions are defined in the contract with Hamilton County and are held on a continuous basis throughout the calendar year as the Village has property to be sold. After discussion, Council member Cowan said that the Law committee recommends approval of this Resolution.

**A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF THE VILLAGE OF INDIAN HILL TO CONDUCT INTERNET AUCTIONS FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY EFFECTIVE JANUARY 1, 2019 UNTIL DECEMBER 31, 2019** was presented and read.

Upon motion by Council member Thayer, seconded by Council member Cowan, the Resolution was passed by voice vote 6-0. Mayor Kuenning declared Resolution number **03-19** adopted.

Council member Cowan reported that subsequent to the Law committee meeting, Mayor Kuenning, Mr. West and Ms. Minneci met with representatives from the Indian Hill Historical Society to discuss the expiring lease agreement for the Little Red Schoolhouse and Buckingham Lodge. She said that various ideas for the renewal were discussed.

Council member Cowan explained that with Council and the Historical Society only meeting once a month, it was agreed to propose a contract extension from March 31, 2019 to May 31, 2019 to provide more time in working through different options. Therefore, the Law committee recommends a Resolution to extend the contract between the Village and the Indian Hill Historical Society from March 31, 2019 to May 31, 2019.

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXTEND THE LEASE AGREEMENT WITH THE INDIAN HILL HISTORICAL MUSEUM ASSOCIATION FOR THE LITTLE RED SCHOOLHOUSE AND BUCKINGHAM LODGE** was presented and read.

Upon motion by Council member Cowan, seconded by Council member Thayer, the Resolution was passed by voice vote 6-0. Mayor Kuenning declared Resolution number **04-19** adopted.

**BUILDINGS & GROUNDS COMMITTEE REPORT:** Council member Cowan directed Council's attention to a memo titled, "*Buildings and Grounds Committee*". She reported that the Buildings and Grounds committee met on February 21, 2019 to review several items in advance of the Council meeting.

Council member Cowan reported that Mr. Adkins presented the departmental activity report, a copy of the report is included in the Council packet. She explained that staff performed plumbing repairs at Livingston Lodge and Camp Dennison. Staff also removed a salt spill at Grand Valley entrance and cleared storm pipes at Livingston Fields.

Council member Cowan reported that Mr. West and Mrs. Wade-Dorman distributed to the Buildings and Grounds committee the project management report, a copy of the report is included in the Council packet. She reported that Mr. West provided an update on Hamilton County Health District's increase in fees for septic inspections. All residents with septic systems received a postcard from Hamilton County earlier this year. The most significant change is the District will now charge for the first re-inspection where it used to only charge if they system failed after the first re-inspection.

Council member Cowan reported that Mr. West presented an update on the Dravo property adjacent to Grand Valley. She said that Mr. West stated that on February 1, 2019, Dravo Basic Materials Company, Inc. took ownership of the property via deed due to the dissolution of Dravo LLC. The deed states that the real estate is subject to a purchase option held by the Village of Indian Hill. This language in the recorded deed solves the issue and places the future purchase option of record. Mr. West also mentioned that Chris Habel, from Frost Brown Todd, will provide an update on the historical use of the property at an upcoming Law and Grounds committee meetings.

Council member Cowan reported that Mayor Kuenning, Mr. West and Ms. Minneci met with representatives from the Indian Hill Historical Society to discuss the expiring lease agreement for the Little Red Schoolhouse and Buckingham Lodge. This subject had been discussed in the Law committee report.

Council member Cowan reported that Ms. Minneci provided an overview of a request she received from the Cincinnati Choral Society. The organization is requesting a collaboration with the Village to assist with their financial resources while the choir works to schedule performances in various Indian Hill facilities. She said that after discussion, the Buildings and Grounds

committee felt that the Society's public outreach efforts were admirable, but the use of tax payer dollars would not be justified if it does not specifically benefit the Village as a whole and does not coordinate with the Village's efforts to have unique amenities be more self-sufficient.

Council member Cowan reported that the Buildings and Grounds committee discussed evaluating the future of green area maintenance. She said that currently, the Village philosophy has been to allow nature to take its course when it comes to maintaining green areas. The Village would only remove trees, plants and/or disturb other elements if there were safety concerns – no matter the forestry's condition. However, this passive approach can decrease the opportunity for the soil to revitalize itself which, in turn, can lead to instability and deter proper regrowth. As the Village owns over 3,300 acres of green areas, this can become a detriment especially with the recent loss of hundreds of Emerald Ash trees and the increasing presence of the invasive plants such as honeysuckle. Council member Cowan said that consequently, the Buildings and Grounds committee would like to have Council as a whole review the current situation and determine if a more proactive approach is needed to help maintain the beauty and health of the green areas. Such an approach might include a master plan which evaluates the 3, 300 acres to determine a course of action over a specified period of time. The Buildings and Grounds committee recommended bringing this concept to the preliminary Council Goals session in August. In addition, the April Green Areas Advisory committee will have a presentation that centers on urban forestry management.

Mayor Kuenning explained that the approach for evaluating the green areas is completely different from past Councils. Therefore, the Green Areas Advisory committee and Village staff will review this matter and it will be discussed at the August Council meeting.

**PUBLIC WORKS COMMITTEE REPORT:** Council member Krehbiel directed Council's attention to a memo titled, "*Public Works Committee*". He reported that the Public Works committee met on February 21, 2019 to review several items in advance of the Council meeting.

Council member Krehbiel reported that Mr. Adkins presented the departmental activity report, a copy of which is included in the Council packet. He explained that staff cleared trees from the right-of-way and installed cold patch to fill potholes. Thus far, there have been 17 snow events, 17 inches of snow accumulation, 1,225 tons of salt used and 4,220 gallons of brine used.

Council member Krehbiel reported that Mrs. Wade-Dorman distributed the project management report, a copy of which is included in the Council packet. Summaries for upcoming infrastructure projects are as follows:

- a. **North Branch Sycamore Creek Restoration Weil Road** – Construction commencement is expected March 4<sup>th</sup>. Letters were sent to residents in the area notifying them of partial and full closure dates. The contractor was able to accommodate a significant majority of residents' travel schedules.
- b. **Blome Road/Spooky Hollow Culvert** – Utility relocation work has been completed by Duke and is now awaiting the cable and telephone companies to bring their lines to the new poles. The project will begin on February 25<sup>th</sup> with road closure expected for 77 days.

- c. **Remington Road (SR126) Culvert Replacement** – The OPWC Project Agreement is expected to be received this month with construction commencement anticipated for August.
- d. **Shawnee Run Road Landslide** – ODOT is reviewing the Stage III drawings. Utility relocation has been completed by Duke and is now awaiting the cable and telephone companies to bring their lines to new poles. The Village will send out letters to adjacent property owners about upcoming road closure and project comments. Bids will go out in July with construction commencing in October.
- e. **Various Landslide projects (Muchmore, Hopewell, Loveland-Madeira, Demar Roads)** – Staff is awaiting final design drawings in order to create bid document.
- f. **Keller Road Bridge** – Hamilton County anticipates bidding the project in July and commencing construction in August with completion date anticipated for November.
- g. **Bike path Bridge (over Shawnee Run Road)** – ODOT has contacted staff to schedule a five day closure of Shawnee Run Road at State Route 126 to complete repairs on the bridge. Staff is asking if this project can be coordinated at the same time the road is closed for the Shawnee Run landslide project.

Council member Krehbiel reported that following up from last month's discussion regarding the future of Blome Road Bridge, staff provided the results of a survey that was performed over the past month. Communication about the survey was placed in the Indian Hill Bulletin, distributed in an e-mail blast, announced on the Village App, communicated directly with the Indian Hill Historical Society and letters were sent to 99 adjacent property owners. The survey received 429 responses with the following results:

- i. 91% were residents
- ii. 54% said they traveled the bridge daily or several times a week
- iii. 90% said they have either never or seldom encountered a traffic backup at the bridge
- iv. 70% said it was extremely important or somewhat important to keep the bridge at its current location
- v. 58% preferred to keep the bridge one lane

Council member Krehbiel explained that some survey comments included: 1) the bridge is part of Indian Hill culture, history and rural character; 2) the bridge differentiates the Village from other cities; 3) one lane acts as a calming device, encourages kindness and can reduce cut-through traffic; 4) install signs allowing for 4 cars to pass through at one time; and 5) choose the most economical option. Council member Krehbiel reported that the Public Works committee also discussed how a recent accident on Montgomery Road caused a significant back-up on Blome Road which affected the bridge. This specific incident provides an example that there may be times when back-ups occur, particularly with the upcoming Montgomery Gateway project. He said that the Public Works committee recommended to add this discussion to this Council agenda for full Council review as the Village will need to provide direction to Hamilton County by March. Council member Krehbiel said that the Public Works committee also recommended the survey results be placed in an upcoming Indian Hill Bulletin.

Mayor Kuenning explained that with the Gateway project starting at the intersection of Ronald Reagan and Montgomery Road, there will be more cut-through traffic as a result. It

appears that Montgomery Road will have to be shut down for a period of time during the construction and traffic will need to be rerouted. Mayor Kuenning also explained that he has seen situations where one lane bridges have signs indicating that 4 cars should cross the bridge at a time and this practice reduces waiting time. Mayor Kuenning said he would be meeting soon with the Mayor of Montgomery to discuss the Gateway project and its effect on the traffic and roads.

Ms. Minneci said that staff is also in contact with Montgomery staff to plan for the construction and to communicate to the residents of Indian Hill to let them know more about the project and its effect on the Village.

Mayor Kuenning explained that it is necessary to make a decision at this time so that the County can prepare the engineering for the bridge which will be reconstructed in 2020. Council is also in agreement that the decision should not be based on traffic during the next year and a half because the bridge would have to serve traffic for the Village for the next 50 years after completion. Mayor Kuenning polled Council on their desire to keep the bridge one lane. It was the consensus of Council that the bridge be maintained as one lane and this could be communicated to the County. It was requested that the survey results be included in the Indian Hill Bulletin.

Council member Krehbiel reported that Mrs. Wade-Dorman distributed a 2019 Project Schedule and a map showing where the projects will take place in the Village for 11 road projects throughout the Village, a copy of which is included in the Council packet. He said that with all road projects, the schedules are weather dependent and may have to be adjusted due to various elements and conditions.

**WATER WORKS REPORT:** Mayor Kuenning directed Council's attention to a memo titled, "*Water Works and Deregulation Committee*". He reported that the Water Works committee met on February 21, 2019 to review several items in advance of the Council meeting.

Mayor Kuenning reported that Mr. Adkins presented the departmental activity report, a copy of which is included in the Council packet. He said that staff repaired eight main breaks and performed five hydrant repairs. Plant operators responded to 107 customer service calls. Staff installed radio read units on fire meter pits.

Mayor Kuenning reported that Mrs. Wade-Dorman distributed the project management report, a copy of which is included in the Council packet. The report showed the following:

- a. **Shillito water main replacement** – all property owners have signed acquisition agreements. Bid advertising occurred on February 13<sup>th</sup> and 20<sup>th</sup> with the bid opening scheduled for March 1<sup>st</sup>. The project is replacing a 6" main with an 8" main. Construction commencement is expected in early spring and will last approximately 4 months.
- b. **Water treatment plant brine storage tank replacement** – scope of services is being developed which includes design, bidding and construction of the tanks.



Mayor Kuenning reported that staff provided the Water Works committee information for the annual review of the Village's water rates which included a ten year cash flow analysis that represents anticipated operating and capital expenditures through 2028. The water revenues in the forecast are based on a ten year historical average of actual collections. The Water Works committee also reviewed water usage data from 2002 through 2018. This spreadsheet highlights the difference in potential revenue during extremely hot years and extremely wet years.

Mayor Kuenning said that the Water Works committee reviewed benchmarking material which showed Indian Hill's current rate being in the bottom third of water distribution systems located throughout Ohio and Kentucky. In fact, the Village comparable rate dropped in the list from 2018 to 2019. In addition, anticipated 2019 rate increases for local jurisdictions were reviewed. The Water Works committee discussed various philosophies, with the use of a water rate calculator, on how to achieve appropriate operating fund ending balances each year. The goal is to have sufficient funds that allow for effective and efficient water distribution operations while also having the ability to replace significantly aging infrastructure. The water rate was increased by 5% in 2015, 2016, and 2017 and increased by 8% in 2018. As a reminder, the Village had no increases in 2009 – 2014.

Mayor Kuenning said that the Water Works committee would like to share information and continue discussions in a combined meeting with the Finance committee to determine the appropriate increase necessary to maintain the fund's viability. A combined meeting of the Finance and Water Works committees is scheduled for Friday, March 15, 2019 at 7:30 a.m.

**SAFETY COMMITTEE REPORT:** Council member McGraw directed Council's attention to a memo titled, "*Safety Committee*". He reported that the Safety committee met on February 7, 2019 to review several items in advance of the Council meeting.

Council member McGraw reported that Chief Ashbrock presented the Fire/EMS report, a copy of which is included in the Council packet. He reported that total EMS runs for January were 78 compared to 110 in January 2018. Chief Ashbrock indicated in his report that there had been several fire runs since October with the most recent being a mutual aid in Terrace Park for a chimney fire. He also highlighted the retirement of Dr. Phil Oblinger, the Joint Fire District's Medical Director. Dr. Oblinger has been with the District since 1984. His duties include being the official practitioner for the District's drug license, signing off on protocol practices and approving quality assurances and continuing education. Dr. Rachel Matthews will be his replacement.

Council member McGraw reported that Chief Ashbrock indicated to the Safety committee that all open full time positions, including the three new positions, have been filled. He said that the Joint Fire District has hired ten new people since October to fill vacancies and open positions.

Council member McGraw reported that 17 applications have been received for the Fire Chief's position due to Chief Ashbrock's pending retirement. The Ohio Fire Chief's Association is conducting the search in coordination with the Joint Fire District. He said that there would be a meeting tomorrow night to discuss this matter in more detail in order to narrow the group down to those that will take the assessment.

Council member McGraw reported that Colonel Schlie presented the Rangers report, a copy of which is included in the Council packet. Colonel Schlie reported that over the past month, cases have involved general information and dog cases. He also highlighted that 169 deer and 33 coyotes have been taken. The deer count is on pace with last year and the hunting season is now closed for the year.

Council member McGraw reported that Colonel Schlie provided an update on the Lieutenant promotional process. Eight candidate will participate in a written exam and oral interview during March. This will lead into the Patrolman and Detective hiring process in March and April.

Council member McGraw reported that the Safety committee reviewed a Resolution to execute amendments to the Hamilton County Local Government Mutual Aid. This agreement, which began in 1983, provides mutual assistance in police matters with other Hamilton County jurisdictions. It includes multi-jurisdictional organizations such as SWAT and the water diving team. Council member McGraw said that the Safety committee recommends passage of the Resolution.

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENTS TO THE HAMILTON COUNTY LOCAL GOVERNMENT MUTUAL AID AGREEMENT FOR LAW ENFORCEMENT** was presented and read.

Upon motion by Council member McGraw, seconded by Council member Thayer, the Resolution was passed by voice vote 6-0. Mayor Kuenning declared Resolution number **05-19** adopted.

Mayor Kuenning explained that Chief Ashbrock informed him that there are very few fire runs that the department has to make; therefore, he sees this mutual aid as a good training program to keep all of the fireman's skills sharp.

**PLANNING COMMISSION REPORT:** Council member Thayer directed Council's attention to a memo titled, "*Planning Commission*". He reported that the Planning Commission met on February 19, 2019.

Council member Thayer reported that the Commission approved a variance request to construct two additions attached to an existing non-conforming home on a non-conforming lot. The additions did not worsen the existing non-conforming front yard and street side setbacks. The property is located at 7805 Graves Road.

Council member Thayer reported that the Planning Commission will meet on March 12, 2019 to consider Case #19-003. This case is for Cincinnati Country Day School is requesting special exception approval for the construction of baseball dug out shelters. CCDS operates under the continuing jurisdiction of the Indian Hill Planning Commission. The property is located at 6905 Given Road.

Council member Thayer said that at the January meeting, the Commission denied a concept plan for the Midnight Station subdivision located at 6340 Miami Road. Appeal period for this decision has passed and the Commission will not have to consider it again.

**CITY MANAGER'S REPORT:** Ms. Minneci reminded Council that April 29, 2019 is the Community Forum. It will be held at 6:00 p.m. and possibly not in Council Chambers, she will let Council know later.

Ms. Minneci reported that December 2, 2019 is the Council Organizational meeting after the November elections.

There being no further business to come before Council, Mayor Kuenning declared the meeting adjourned.

Respectfully submitted,

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Mark D. Kuenning, Mayor

ATTEST:

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Paul C. Riordan, Clerk